

**Township of South-West Oxford
Minutes
Special Council Meeting
December 6, 2023**

Members Present: Mayor: Mayor David Mayberry
Councillors: Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), George Way (Ward 4), Jim Pickard (Ward 5), Craig Gillis (Ward 6)

Members Absent: None.

Staff Present: Mary Ellen Greb, Chief Administrative Officer/Deputy Clerk
Julie Middleton, Clerk/Deputy CAO

Call Meeting to Order

The meeting was called to order at 4:00 p.m. by Mayor David Mayberry and a quorum was present.

Motion to Accept Agenda

Resolution No. 1 Moved by Valerie Durston
Seconded by Peter Ypma

RESOLVED that the meeting agenda for the December 6th, 2023 meeting of council be approved.

DISPOSITION: Motion Carried

Declaration of Pecuniary Interest

None.

By-laws and Agreements

- By-law No. 73-2023 – To appoint an Acting Fire Chief for the Township of South-West Oxford (Paul Groenveld)

Resolution No. Moved by Paul Buchner
Seconded by Peter Ypma

RESOLVED that the following By-Laws be introduced and that they be read a first and second time:

- By-law No. 73-2023 – To appoint an Acting Fire Chief for the Township of South-West Oxford (Paul Groeneveld)

Discussion on the motion:

Members of Council discussed Mr. Groeneveld's availability throughout January. He will be working remotely, three days a week for the Township. He will not be responding to incidents unless there is a significant event. The additional costs will be funded through the disaster relief reserve fund – this account is a contingency reserve for emergency services.

DISPOSITION: Motion Carried

Resolution No. Moved by Jim Pickard
Seconded by Valerie Durston

RESOLVED that By-Law No. 73-2023 be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-Law and affix the corporate seal.

DISPOSITION: Motion Carried

Confirmatory By-law

- By-law No. 74-2023 - To confirm all actions and proceedings of Council (December 6th, 2023)

Resolution No. Moved by Jim Pickard
Seconded by Valerie Durston

RESOLVED that By-law 74-2023 being a By-law to confirm the proceedings of Council held Wednesday, December 6th, 2023 be read a first, second and third time this 6th day of December, 2023.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

Adjournment

Resolution No. Moved by Valerie Durston
 Seconded by Craig Gillis

RESOLVED that there being no further business, the Council meeting be adjourned at 4:08 p.m. to meet again on Tuesday, December 19th, 2023 at 7:00 p.m.

DISPOSITION: Motion Carried

CLERK: Julie Middleton

MAYOR: David Mayberry

APPROVED