



A G E N D A
ENGAGE AND INFORM COMMITTEE MEETING
1:00 PM
Monday, January 13, 2020

Page

1. **Call Meeting to Order**

2. **Motion to Accept Agenda**

3. **Minutes**

3 - 5 Review and Approval of December 4th, 2019 minutes

4. **Business Arising From the Minutes**

5. **Correspondence**

6. **Discussion Items**

6 Village Voice Advertising 2020

Foldens Gravel Pit Discussion

Zero Waste at Township Facilities

Random Acts of Kindness

7. **Standing Items**

Review of SWOX 2030 Action Item List (minutes of August 12th, 2015 meeting)

1. Social Responsibility
2. Communication
3. Active Living
4. Safety & Security

8. **New Business**

9. **Adjournment**

**Engage and Inform Committee
Meeting Minutes
for December 4th, 2019**

Members Present: Mayor David Mayberry (1:13), Councillor Valerie Durston, Paul Buchner, Bill Freeman, Catherine White, Jen Thomson (1:26)

Regrets: Julie Forth

Staff Present: Deb Dawson

Call Meeting to Order

The meeting was called to order at 1:10 by Chair Valerie Durston and a quorum was present.

Approval of the Agenda

Resolution No. 1 Moved by Paul Buchner
Seconded by Catherine White

RESOLVED that the agenda for the December 4th, 2019 Engage & Inform committee meeting be approved.

DISPOSITION: Motion Carried

Approval of the Minutes

Resolution No. 2 Moved by Catherine White
Seconded by Paul Buchner

RESOLVED that the minutes of the November 6th, 2019 meeting be approved.

DISPOSITION: Motion Carried
Deb to correct

Appointments – None

Business Arising from the Minutes

- Julie is waiting on information regarding the live streaming of Council meetings with respect to total costs.
- Julie discussed the gravel pit rehabilitation with Adam Prouse and Adam advised that there are still many years before the Township will be in a position to do anything. It may be too early in the process for Adam to attend a meeting.
- Valerie still to mention library box to hilltop-there has been no meeting yet. Will Adam be attending committee meetings in January.

- David has not talked to Mitch Kirby yet for child's library box. Catherine suggested that perhaps the local high school children can build the library boxes and start by making one for Hilltop Park.
- The committee discussed the live streaming of the Council meetings. A test recording will be done at a future Council meeting using an iPad. The meeting will then be uploaded onto YouTube with a link put on the Township website. The committee will ask Julie what can be used to record the meeting.

Correspondence – None

Discussion Items

Works Superintendent Bill Freeman attended the meeting to discuss the future of Horley Pit. He stated that it will be several years before the Horley Pit can be rehabilitated due to the abundance of existing sand. The Chittick Pit is located to the east and they are currently working on the pit but it will take some time because it contains a lot of recycling material. David stated that Chittick will be finished before the Township pit is. Bill Freeman estimated that it could be 10 or possibly 20 years depending on how fast the material goes and there is still a lot of sand to mine. There is currently no site plan for the Ross Horley Pit to show what can be mined. Test holes have been dug and the pit will unfortunately be mostly water once mining is complete. David will contact Chittick to discuss the length of time they will be there. Bill mentioned that the gravel pit on Foldens Line could be more suitable for rehabilitation because it contains trees and a lot of acreage. A trail could be made in the Foldens Pit for little or no cost at all. Catherine brought forth the suggestion of geocaching in the trail.

Winter Walk for Warmth – Saturday, February 22nd, 2020 from 4-6 p.m.

- The committee decided on providing hot chocolate and cookies at the walk. There will also be a donation jar present. The committee would like donations to go to Tillsonburg this time. The Sweaburg Lions Club owns the trail so they will be contacted to see if they would like to participate by donating the hot chocolate. Valerie will contact Lions Club member Jim Pickard to discuss them participating in the event.
- The committee also discussed the possibility of handing out scarves, hats and mittens to those participating in the walk. It was suggested that a list of available services in Oxford County be made available as well to educate people on where help can be obtained. There was a list provided previously but should be updated. Valerie will look into getting it updated.
- Jen Thomson will supply signs that can be used to advertise the event.

Future Oxford – RE 100 & Zero Waste

- A new waste sorting guide has been developed. It contains instructions for sorting garbage, recycling and compost. These will be hung up in the community halls to help with sorting issues. Each hall board will find out which size poster they require and will bring this back to the next meeting. The idea is to change mentality to encourage zero waste. More green cones will be made available to the community halls.

Earth Day 2020 – Saturday, April 18th, 2020 (Beachville Museum)

- Permission to store items for Earth Day still needs to be acquired from the Museum. Valerie will call Stephanie to get permission to use the barns for storage. Room for about 6 pallets is all that is needed. If the museum is not available the next option is the Lions Pavilion in Sweaburg. Space will need to be reserved for the Friday through to Monday.
- Hot dogs will be served at the event once again. Catherine will contact Sobey's to discuss supplies needed (condiments etc.). JTK meats in Verschoyle will be contacted to discuss supplying the hot dogs. There is a possibility of them donating half and David will pay for the remainder.

Standing Items

Review of SWOX 2030 Action Item List (minutes of August 12th, 2015 meeting)

1. Social Responsibility
2. Communication
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New Business

Action Items

- Julie - Place discussion regarding Foldens pit on agenda for next meeting
- Valerie – inquire about budget – talk to hilltop park
- Julie to find out if we have equipment to do test council meeting video
- Change the Walk for Warmth poster to read Lions club and change time to 2-6
- Julie to post list of places where assistance can be found in the community on the website under services provided with a link to the list
- Place zero waste on agenda for next meeting
- Place random act of kindness on next council agenda
- Julie – inquire on the cost of green cones.
- Julie – place notice of the Walk for Winter Warmth in the January or February newsletter. Earth Day information should be presented in the March or April newsletter.

Next Meeting

Wednesday, January 8th, 2020 at 1:00 p.m.

Adjournment

The meeting was adjourned at 2:55 pm.

Village Voice 2020

January, 2020	Retirement Announcement	CAO
	New Works Superintendent Announcement	CAO
	2020 Dog Tags	Clerk
	Woodstock/SWOX Boundary Adjustment	Clerk
February, 2020	Winter Walk for Warmth	Clerk
	Ingersoll/SWOX Boundary Adjustment Public Meeting Date	Clerk
	Random Acts of Kindness	CAO
	Half Load Restrictions	Works
	February Fire Safety Message	Fire Chief
	Tax Due Dates	Treasurer
	Approved Budget Highlights	Treasurer
March, 2020	Protect Self from Theft (OPP Presentation) lock doors, garages	Clerk
	Cannabis Consultation on Draft Policy (see maps)	Clerk
April, 2020	Earth Day BBQ (Beachville Museum)	Clerk
	Volunteer Appreciation - Thank You	Clerk
May, 2020	When do you need a building permit?	CBO
June, 2020		
July, 2020		