

A Revised COVID-19 Dereham Centre Hall Rental

312901 Dereham Line

Rental Fee \$75.00 including HST (effective April 1, 2019)	Rental Date:
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Hall Capacity:

- 20 people maximum for monitored events
- 10 people maximum for unmonitored events

Monitored events include events and rentals where a SWOX staff member is present

Amenities Provided:

- Fridge, gas stove and microwave; the dishes and coffee pots are for in hall use only (must not be removed under any circumstance); cleaning products and brooms (located in storage closet beside kitchen); Wifi provided SWOX – Public Wifi, the password is **Public Wifi**

Furnace Operations:

- Thermostat is located in basement stairwell, leave door open and secure the baby gate to block the basement stairwell; the damper is located on the furnace ductwork in the basement and is marked; turn the damper to the on position when turning the furnace up; do not adjust the thermostat in the main hall.

Clean Up:

- Bring own dish towels and dish cloths; dishes must be cleaned and put away properly; do not put away chairs or tables, or any additional cleaning.

Garbage:

Dereham Centre Hall has a user pay garbage system. Options include:

- Take your garbage home with you; bring your own garbage tags or purchase garbage tags from Township office at a cost of \$2.00 each.
- Garbage cans must be emptied, including the bathrooms. All garbage and recycling must be placed in the bin outside at the front of the hall with flag up.

Before Leaving:

- Ensure thermostat is turned all the way down; turn damper back to 'off position'; leave bathroom doors open to prevent pipes from freezing; lock all doors and turn off all lights; toggle switch for automatic door opener to be left in 'off position'; key must be dropped off at the Township Office Mailbox, at any hour.

No Show Fee of \$25.00 may be applied

I agree to the above conditions

Print Name:	Signature
Contact Phone Number:	Amount Paid

Assumption of the Risk and Waiver of Liability Relating to COVID-19

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that I, and my guests, may be exposed to, or infected by COVID-19 while renting this facility. I understand that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to, or infected by COVID-19 at this facility, may result from the actions, omissions, or negligence of myself and others. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for the actions of myself and my guests while renting this facility and will ensure my guests abide by public health guidelines as issued by Southwestern Public Health.

By signing this agreement, I understand and agree to the following guidelines:

- I understand that the Township of South-West Oxford, staff, council members, community hall board and committee members are not liable, nor responsible should I, or my guests contract COVID-19 while renting this facility;
- I understand that face coverings must be worn at all times while in the facility, (unless a medical condition and/or age restricts guests in doing so). Should my guests forget to bring a face covering, I will be responsible in providing and distributing the face coverings;
- I understand the maximum capacity for Dereham Centre Hall is 20 people (if monitored) and 10 people (if unmonitored) and I will ensure this number is upheld;
- I attest that neither myself, nor my guests, are experiencing COVID-19 symptoms as listed by Southwestern Public Health;
- I am responsible for assuring that no individual from my group, who is experiencing COVID-19 symptoms, shall be permitted to enter the facility;
- I attest that neither myself, nor my guests, have travelled outside of Canada in the last 14 days, or have come into contact with an individual tested positive for COVID-19 in the last 14 days;
- I understand that all kitchen dishes and utensils shall be cleaned using the proper three or two sink compartment direction as outlined by the Ontario Board of Health;
- I understand that the pavilion and portable washrooms that I, or my guest, may be using, are not routinely cleaned, thus increasing the risk of COVID-19 infection;
- I understand that I, and my guests, must vacate the facility immediately following the allocated rental time.

Notwithstanding the risks associated with COVID-19, which I readily acknowledge, I hereby willingly choose to rent the Dereham Centre Hall

Applicant Name (Print): _____

Home Phone Number: _____ Cell: _____

Event Description: _____

Date of Use From: ___/___/___ to: ___/___/___ All day? Time: _____ # of Guests: _____

Caterer Name (If Applicable) _____ Phone #: _____

Signature: _____ Date: _____