

**TOWNSHIP OF SOUTH-WEST OXFORD
SPECIAL COUNCIL MINUTES
March 31, 2020**

MEMBERS PRESENT: Mayor: David Mayberry (via
Councillors: teleconference)
Paul Buchner (Ward 1) via Zoom,
Peter Ypma (Ward 2) via Zoom,
Valerie Durston (Ward 3) via Zoom,
George Way (Ward 4) via Zoom,
Jim Pickard (Ward 5) via Zoom,
Craig Gillis (Ward 6) via Zoom

MEMBERS ABSENT: None

STAFF PRESENT: Mary Ellen Greb, Chief Administrative Officer
Julie Forth, Clerk

CALL MEETING TO ORDER

The meeting was called to order at 4:00 p.m. by Mayor David Mayberry and a quorum was present.

MOTION TO ACCEPT AGENDA

Resolution No. 1 Moved by Pete Ypma
Seconded by George Way

RESOLVED that the special meeting agenda for the
March 31st, 2020 meeting of council be approved.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

STAFF REPORTS

CL 13-2020: Electronic Participation at Meetings during Emergencies

Clerk Julie Forth provided a report to Council to bring forward for Council's consideration an amendment to the Township of South-West Oxford Procedure By-law No. 07-2018. This amendment is to permit members of Council to conduct meetings during a state of emergency declared by the Province in accordance with the Emergency Management and Civil Protection Act. This amendment will allow members of Council to count towards quorum and to participate in Closed Session.

Update on Community Control Group Meetings

Mayor David Mayberry asked to provide Council with an update on the Township's Community Control Group Meetings. CAO Mary Ellen Greb advised that the committee is meeting every Monday and Thursday morning at 11:00 a.m. The Municipal Office has been closed to members of the public; the public is seen by staff by appointment only. Township staff has been divided into two teams, with one team coming into the office for one week and then the other team coming into the office the following week.

CAO Mary Ellen Greb noted that any staff with an underlying health condition is working from home until such time as the conditions change. The Community Control Group on Thursday will be receiving an update from the daily conference call with Southwestern Public Health and possible financial relief for staff.

Mayor David Mayberry commented that open spaces and trails remain open. Signage is coming from the County for Township playgrounds and sports fields. Mayor Mayberry commented that public health is trying to keep people home as much as possible for the next two weeks.

In response to an inquiry from Councillor Ypma, CAO Mary Ellen Greb advised that staff is able to stay in groups less than five, as directed by the province and are practicing physical distancing.

CONFIRMATORY BY-LAW

By-Law No. 22-2020 - To confirm all actions and proceedings of Council (March 31st, 2020)

Resolution No. 5 Moved by George Way
 Seconded by Craig Gillis

RESOLVED that By-law 22-2020 being a By-law to confirm the proceedings of Council held Tuesday, March 31st, 2020 be read a first, second and third time this 31st day of March, 2020.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

