# REGULAR MEETING OF ENVIRONMENT AND ENERGY INNOVATION COMMITTEE

Wednesday, May 3, 2023 – 4:30 p.m.

Township of South-West Oxford Council Chambers

Present: Chair Jim Pickard; Mayor David Mayberry – via Zoom; Councillor Valerie

Durston; Works Superintendent Adam Prouse; Cathy Reeves (community

representative)

Guests: David Schell (potential new community representative)

Regrets: George Klosler (community representative)

Staff: Clerk Julie Middleton and Chief Building Official Howard Leaver

## **Call to Order**

Chair Jim Pickard called the meeting to order at 4:29 p.m. and a quorum was present.

## Motion to Accept the Agenda

Resolution No. 1 Moved by: Adam Prouse

Seconded by: Howard Leaver

RESOLVED that the agenda for the meeting of the May 3<sup>rd</sup>, 2023 Environment and Energy Innovation Committee be approved.

**DISPOSITON: Motion Carried** 

<u>Minutes</u>

Resolution No. 2 Moved by: Howard Leaver

Seconded by: Adam Prouse

RESOLVED that the minutes of the April 5<sup>th</sup>, 2023 meeting Environment and Energy Innovation Committee meeting be

reviewed and approved.

**DISPOSITON: Motion Carried** 

## **Business Arising from the Minutes**

## **Energy Generation Letter**

The Committee reviewed and approved the draft letter prepared by Mayor David Mayberry. The Committee provided direction to staff to finalize the letter and send, with a copy also sent to MPP Ernie Hardeman, Smart Energy Oxford and the County of Oxford.

Resolution No. 3 Moved by: Howard Leaver

Seconded by: Adam Prouse

RESOLVED that the Environment and Energy Innovation Committee receive and approve the draft letter as presented to be finalized and sent.

**DISPOSITON: Motion Carried** 

\*Councillor Valerie Durston arrived at 4:33 p.m.

## SWOX Zero Waste Committee

Councillor Pickard provided the Committee with an update on the progress and initiatives of the Township's Zero Waste Committee. It was noted that next steps may tie in with conversation regarding Township hall and park board support moving forward.

Resolution No. 4 Moved by: David Mayberry Seconded by: Valerie Durston

RESOLVED that the Environment and Energy Innovation Committee recommend to Council that the Township's Zero Waste Committee be dissolved;

AND FURTHER THAT the Environment and Energy Innovation Committee terms of reference be amended to add the following responsibilities in relation to the Township's zero waste initiatives;

- To make recommendations to Council to define "zero waste" for Township facilities;
- To conduct a baseline of outputs from Township facilities to see where the Township is currently, and report to Council following the implementation of zero waste to show progress and success of transitioning to zero waste;

- To facilitate the Township's transition to zero waste as defined by the Committee;
- To develop a communications plan to residents and users of Township halls, parks and facilities regarding the Township's transition to zero waste
- To explore the options and associated costs that will be a result of the Township's transition to zero waste;
- To explore the various methods and options available for dealing with waste generated within Township facilities;
- To periodically report to Council on the status and outcomes of the Township's transition to Zero Waste until the end of the current term of Council.

AND FURTHER THAT David Schell be appointed to the Township's Environment and Energy Innovation Committee;

AND FURTHER THAT the resignation of Shana Deamone be accepted.

**DISPOSITON: Motion Carried** 

It was also discussed that more changes may come in relation to Township Committees of Council arising from the Township's strategic planning exercise which is currently underway.

### Mount Elgin Hall Ceiling Insulation

At the previous meeting, Howard Leaver was asked to bring forward a third quote for insulation, and a cost to replace the ceiling tiles with new tiles. Howard is not yet in receipt of the third quote, but he believes that the quote that has been received is too high. He is concerned that the Township will never see a return on investment at this cost (\$15,000). He asked that the committee give him another month to see if he can get another quote.

### Beachville Fire Station Hydro Usage

Julie advised the Committee that we don't have the most recent bill yet; this will be added to the next meeting agenda. The Beachville Fire Station will be moving to time of use billing as of April, 2023.

## Township Electrical Audit

Howard was authorized to start an electrical audit of the Mount Elgin Fire Station. He provided an update for the Committee and advised that he is getting quotes for LED lighting at the Mount Elgin Fire Hall.

## Tree Planting

The Committee discussed potential properties for tree planting; however, all parcels are privately owned. A minimum of 15 acres is required to take advantage of the government tree planting program. Julie will look to a mailing address for a property owner in Beachville that the Committee discussed (landlocked parcel).

https://www.canada.ca/en/campaign/2-billion-trees/2-billion-trees-program/2-billion-trees-program-ongoing-call-for-proposals.html

## Correspondence

Ontario Helping Families Save Money with Energy-Efficiency Program Article

The Committee reviewed this article as information.

#### **Discussion Items**

#### Hand Dryers for Municipal Office

The committee discussed the installation of hand dryers in the washrooms at the municipal office. They commented that \$2,500 may be too much to spend if we are unsure of the future of the municipal office building. It was discussed that a hand dryer may be installed in the basement washroom only for a lower cost. Julie will confirm the price for this location only.

Resolution No. 5 Moved by: Valerie Durston

Seconded by: Howard Leaver

RESOLVED that the Environment and Energy Innovation Committee provide direction to staff to proceed with the installation of a hand dryer in the basement washroom at an estimated cost of \$300 plus HST.

**DISPOSITON: Motion Carried** 

## Fluorescent Lighting at Mt Elgin Fire Station

Howard has requested a quote to replace all the lights at the Mount Elgin Fire all with LEDs. Triple E Power Systems installed LED lights in the public works shop and also submitted all grant applications on the Township's behalf. Their products are Canadian made and come with a ten-year warranty. Adam will send Howard their contact information for a quote.

## New Business

### Film Plastic Waste Bin

The Film Plastic Waste Bin has been removed from Brownsville. It was not being used properly. The collection bin in Beachville is still working well. The cleanliness of the product is not improving but it is not getting worse.

### Zero Waste Facilities

Discussion took place among the Committee regarding a standardized lease agreement for all Township facilities which includes the Township's commitment to zero waste.

It was noted that all halls are encouraged to use recyclable take-out containers for fundraising events and that some samples have been provided. The Township can provide contact information to the hall boards if they need to purchase containers for an upcoming event. It was noted that all halls have a dishwasher now, with the exception of Folden's Hall.

Zero Waste Park signs have been working well.

#### Standing Items

None.

### **Adjournment**

Resolution No. 6 Moved by: Cathy Reeves

Seconded by: Valerie Durston

RESOLVED that there being no further business, the Environment and Energy Innovation Committee adjourn at 5:10 p.m. to meet again on June 7<sup>th</sup>, 2023 at 4:30 p.m.

**DISPOSITON: Motion Carried**