



312915 Dereham Line
R. R. # 1, Mount Elgin, ON N0J 1N0
Phone: (519) 877-2702; (519) 485-0477;
Fax: (519) 485-2932

Accounts Payable Direct Deposit Form

The Township of South-West Oxford is currently in the process of updating our vendor files. In an effort to process vendor payments more effectively, the Township of South-West Oxford is transitioning payments to our vendors from cheques to Electronic Funds Transfer (EFT). This allows for payment to be received in a timely manner as well as reduce mailing time and costs.

Please complete your information below and return it to generaladmin@swox.org or fax 519-485-2932. Please include a **copy of a 'void' cheque with the form**. If you're located in an area that has rural route mailing addresses please ensure we also have your emergency number/civic address and road name (eg. rather than RR1 Mount Elgin, ON you would include 312915 Dereham Line, RR1 Mount Elgin, ON).

Thank you for your co-operation in assisting us with this transition. Please contact Laura Pickersgill at 519-485-0477 ext. 221 with any questions or concerns regarding this form.

Company Name	
Contact Name	
Mailing Address	
Phone	
Fax	
Email	
Financial Institution	
Transit Number	
Bank Number	
Account Number	

I authorize the Township of South-West Oxford to deposit my Accounts Payable payments directly to the company bank account according to the information I have provided.

Signature

Date