

**TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MINUTES
October 2, 2018**

MEMBERS PRESENT: Mayor: David Mayberry
Councillors: David Hayes, Gerald Mitchell,
Valerie Durston, Jim Pickard, Paul
Buchner, George Way

MEMBERS ABSENT: None

STAFF PRESENT: Mary Ellen Greb, CAO
Diane Larder, Treasurer
Julie Forth, Clerk
Bill Freeman, Works Superintendent
Jeff VanRybroeck, Fire Chief

CALL MEETING TO ORDER

Mayor David Mayberry called the meeting to order at 9:00 a.m. and a quorum was present.

MOTION TO ACCEPT AGENDA

Resolution No. 1 Moved by Paul Buchner
Seconded by George Way

RESOLVED that the regular meeting agenda for the October 2nd, 2018 meeting of Council be approved as amended to include an update on the work that is being done at the Township gravel pit and an update from the Rural Oxford Economic Development Corporation.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

MINUTES

September 18th, 2018 Regular Council Meeting Minutes

Resolution No. 2 Moved by George Way
Seconded by Jim Pickard

RESOLVED that the regular minutes of the September 18th, 2018 Council meeting be approved.

locking doors, garages, cars and keeping valuables out of sight. He also requested that residents report any theft so that it can be investigated.

9:20 a.m. - Bryan Smith - Waste Reduction in South-West Oxford

Bryan Smith made a presentation to Council on reducing Waste in South-West Oxford. He commented on the significant amount of food waste in our communities and provided information on the reduction of food waste at Yorkdale Shopping Centre in Toronto from 120 bags of garbage a day to just three. Fast foods are used commonly while people are away from home eating as well as while they are cooking at home; food and packaging waste is mixed in our trash.

Considerable savings in garbage collection and management may be achieved if significant reduction of food waste can be made. Solutions may include ensuring that all community venues in South-West Oxford have composting facilities or green cones. He commended the Sweaburg and District Lions Fish Fry event for hosting their first zero waste event and requested that this success story be shared in the community. Mr. Smith requested that details of the upcoming Waste Reduction Week in Canada be shared and supported by the Township. Waste Reduction Week in Canada is October 15th to 19th and will be celebrated within the County. Mr. Smith will provide details of the events taking place next week with staff.

9:40 a.m. - Greg Bryant, Ingersoll District Minor Hockey Association - 2019 Community Grant Application

Greg Bryant on behalf of the Ingersoll District Minor Hockey Association, presented their 2019 grant request to Council. He noted that costs continue to go up each year including the ice rental fees. Last year the association implemented a hang ice program for the younger age groups which allows two teams to be on the ice at the same time. Dividers were purchased which cost the association \$10,000.

In response to an inquiry from Council, Mr. Bryant advised that registration costs are approximately \$700-\$900. Rep players have additional costs for tournaments and home and away jerseys and socks. He advised that approximately 10% of the youth registered with the association are from South-West Oxford.

Mayor Mayberry advised that their grant application will be considered by the Township as part of their budget deliberations.

STAFF REPORTS - None

DISCUSSION ITEMS

Beachville Fire Hall Council Tour - October 10th at 11:00 a.m.

Councillor Way, Councillor Durston and Councillor Buchner would like to attend the Beachville Fire Hall Tour on October 10th at 11:00 a.m. This tour will be confirmed.

PLANNING & ZONING

AGENDA ITEMS & CORRESPONDENCE

#109 - Southwestern Public Health Correspondence - Transfer of Part 8 (Sewage Systems) Services

#110 - AMO Policy Update - Natural Gas Expansion through Private Investment

#111 - AMO Policy Update - Province to Introduce Private Cannabis Retail Legislation

#112 - UTRCA Board Meeting Agenda and Reports - September 25th, 2018

#113 - UTRCA Board of Directors Meeting Minutes - August 28th, 2018

Resolution No. 4 Moved by Jim Pickard
 Seconded by David Hayes

RESOLVED that Council received items #109 to #113 for information and that they be noted and filed.

DISPOSITION: Motion Carried

ACCOUNTS PAYABLE REPORT

October 2nd, 2018 - Accounts Payable Report

Resolution No. 5 Moved by Gerald Mitchell
 Seconded by David Hayes

RESOLVED that the following Accounts be approved for payment:

Accounts Payable for	
Sept 14 - 16, 2018	\$2,931,214.55
Bi-Weekly Payroll #20	\$38,582.88

TOTAL \$2,969,797.43

DISPOSITION: Motion Carried

INFORMATION ITEMS & CORRESPONDENCE

#114 - RSM Building Consultants Proposal

CAO Mary Ellen Greb provided Council with information on the proposal from RSM Building Consultants for them to help fill in with the Building Department until the Chief Building Official position is filled. She hopes to have the position filled by the beginning of November. Mary Ellen will clarify with RSM that the Township's building inspector will continue to do any inspections that they can. RSM will be at the Township office two days a week.

#115 - SWOX County Council Report September 2018

Resolution No. 6 Moved by Jim Pickard
Seconded by Paul Buchner

RESOLVED that Council received items #114 to #115 for information and that they be noted and filed.

DISPOSITION: Motion Carried

BY-LAWS AND AGREEMENTS

By-Law No. 76-2018 - To Appoint Building Officials for the enforcement of the Building Code Act

Resolution No. 7 Moved by Jim Pickard
Seconded by George Way

RESOLVED that the following By-law be introduced and that it be read a first and second time:

- By-Law No. 76-2018 being a By-law to appoint building officials for the enforcement of the Building Code Act.

DISPOSITION: Motion Carried

Resolution No. 8 Moved by Gerald Mitchell
Seconded by Valerie Durston

RESOLVED that By-law 76-2018 be read a third time and finally passed, and that the Mayor and Clerk are hereby authorized to sign the By-law and affix the

corporate seal.

DISPOSITION: Motion Carried

COMMITTEES

- West Oxford (Foldens) Board Meeting Minutes and Treasurers Report
- Dereham Centre Hall Board Minutes May 3, 2018

It was noted that there is snow fence still wrapped around the tower in Foldens which needs to be removed.

Resolution No. 9 Moved by George Way
 Seconded by David Hayes

RESOLVED that the following Committee Minutes be received by Council for information:

- West Oxford (Foldens) Board Meeting Minutes of August 28th, 2018
- West Oxford (Foldens) Treasurers Report of August 28th, 2018
- Dereham Centre Hall Board Meeting Minutes of May 3rd, 2018

DISPOSITION: Motion Carried

STRATEGIC PLANNING

NEW BUSINESS

Mayor's update from Meeting with David Innes

Mayor David Mayberry provided an update for Council on a meeting he had with David Innes. He advised that their five to ten-year plans include a clean up and lowering of the south east portion of the gravel pit at Clarke Road and Mill Street so that it will be level with the road. They are looking into the location of services so that they will not be below the water and sewer lines. The intent is that this land will be suitable for future commercial and industrial development. Mayor Mayberry noted that this is just for information at this point but would report back to the Innes' if there were any concerns from Council.

Township Gravel Pit

Works Superintendent Bill Freeman provided an update to Council regarding work that is currently being done at the Township gravel pit on Hamilton

BE IT RESOLVED THAT the Council of the Township of South-West Oxford declare the week of October 15th to 21st, 2018 as Waste Reduction Week.

DISPOSITION: Motion Carried

Councillor Pickard noted that he is aware of a lot of activity on the RV Parking and Accessory Structure Open House which is coming up on October 10th. Consideration will need to be given to increased on-street parking because someone has an RV and a trailer; and the impact of boats parking so close to the road that it impacts sight lines.

CONFIRMATORY BY-LAW

By-Law No. 77-2018 - To confirm the actions of Council (October 2nd, 2018)

Resolution No. 11 Moved by Gerald Mitchell
Seconded by Valerie Durston

RESOLVED that By-law 77-2018 being a By-law to confirm the proceedings of Council meeting held on Tuesday, October 2nd, 2018 be read a first, second and third time and finally passed this 2nd day of October, 2018.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

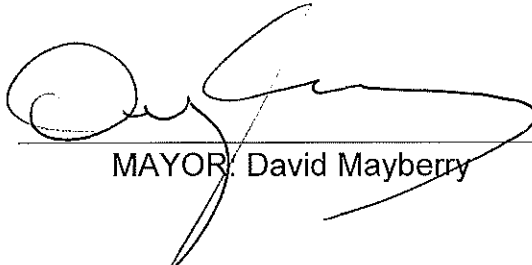
ADJOURNMENT

Resolution No. 12 Moved by Paul Buchner
Seconded by David Hayes

RESOLVED that there being no further business, Council adjourn at 10:29 a.m. to meet again on Tuesday, October 16th, 2018 at 7:00 p.m.

DISPOSITION: Motion Carried


CLERK: Julie Forth


MAYOR: David Mayberry



Sign-In Sheet
Regular Council Meeting
October 2nd, 2018 at 9:00 a.m.

Name (Please Print)	Address &/or Email	Reason for Attendance (i.e. Delegation/ Minor Variance/ Zoning/ Drain Consideration/ Court of Revision)
Bryan Smith	bryasmith@oxford.net	delegation - "Malleability"

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