TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MINUTES
August 13, 2019

MEMBERS PRESENT: Mayor: David Mayberry
Councillors: Paul Buchner (Ward 1), Peter Ypma (Ward 2), George Way (Ward 4), Jim Pickard (Ward 5), Craig Gillis (Ward 6) (via Skype)

MEMBERS ABSENT: Valerie Durston (Ward 3)

STAFF PRESENT: Mary Ellen Greb, CAO
Diane Larder, Treasurer
Bill Freeman, Works Superintendent
Julie Forth, Clerk
Jeff VanRybroeck, Fire Chief & CEMC
Howard Leaver, CBO

CALL MEETING TO ORDER
The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

MOTION TO ACCEPT AGENDA
Resolution No. 1 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that the regular meeting agenda for the August 13th, 2019 meeting of council be approved.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

MINUTES

July 9th, 2019 Regular Council Meeting Minutes

Resolution No. 2 Moved by Jim Pickard
Seconded by George Way

RESOLVED that the regular minutes of the July 9th, 2019 council meeting be approved.

DISPOSITION: Motion Carried

BUSINESS ARISING FROM THE MINUTES

CL 35-2019: Business Arising from the Minutes of July 9th, 2019

Clerk Julie Forth provided a report to Council to provide them with an overview for Council of the staff actions arising from the minutes of the last Council meeting. She noted that there was an error in the report with respect to the number of collisions at Foldens Line and Karn Road.

Resolution No. 3 Moved by George Way
Seconded by Jim Pickard

RESOLVED that the Council of the Township of South-West Oxford receive report CL 35-2019 Summary of Staff Actions Related to Business Arising from the Minutes of July 9th, 2019 as information.

DISPOSITION: Motion Carried

APPOINTMENTS

Resolution No. 4 Moved by Paul Buchner
Seconded by George Way

RESOLVED that Council move into public meeting at 9:05 a.m. to hear comments from the public on Zone Change Application ZN 4-19-04 – 504759 Old Stage Road.

DISPOSITION: Motion Carried

9:05 a.m. - Adam Ager, Development Planner - Public Meeting: Zone Change Application (ZN 4-19-04) - 504759 Old Stage Road (Happl)

Development Planner Adam Ager advised that the application for zone change proposes to rezone the subject property from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to allow for the development of a single detached dwelling accessory to a cash crop operation on the subject lands. Relief from the MDS Setback for the single detached dwelling is also being sought for the subject lands.

The subject property is legally described as Part Lot 1, Concession 3 (West Oxford), in the Township South-West Oxford. The property is located on the southwest corner of Sweaburg Road and Curry Road, being municipally known as 504759 Old Stage Road, Township of South-West Oxford.

Adam advised that the Provincial Policy Statement directs that prime agricultural farmland be protected for the long term and that planning staff are generally not supportive of reducing MDS 1 setback requirements. Planning staff recommend finding alternatives rather than reducing MDS 1 setback requirements. Adam commented on agency circulation and advised that no concerns have been received. Staff are of the opinion that approval of this application may set an undesirable precedent for similar undersized properties within the Township and may impact the ability for surrounding livestock operations to expand in the future.

Planning staff is recommending that the application, as proposed, be denied as the development of a single detached dwelling with a reduced MDS 1 setback on an undersized agricultural parcel, that has not been demonstrated to be viable, is not consistent with the policy direction of the Official Plan respecting the development of undersized agricultural parcels.

The viability of the subject property for agricultural purposes was also discussed. Council suggested that the applicants give consideration to moving the proposed new residential dwelling outside of the MDS 1 setback area. Mayor Mayberry suggested that a more appropriate request may be to ask for a rezoning of a portion of the property to rural residential and noted that there are other rural residential uses across the road from the proposed new home.

Comments from the Applicant

Casey Kulchycki, addressed Council on behalf of the applicants in relation to the zone change application. He commented that they recognize that the subject property is an undersized lot and that the agricultural parcel is not economically viable. The applicants are farming a small portion of the land. He advised that the Happls use this farm operation as supplemental income to other sources of income.

Comments from members of the Public

There were no comments from the public in support of or opposed to the application.

Comments from members of Council

It was noted that the Happls already have an entrance permit for the driveway to the new dwelling off of Old Stage Road. They were encouraged to move the location of the proposed home so that it is outside the MDS 1 setback and amend their zone change application to request that a portion of the land be rezoned to rural residential.

9:15 a.m. - Adam Ager, Development Planner - Public Meeting: Zone Change Application (ZN 4-19-05) - 564583 Karn Road (Markwood Farms Inc.)

Development Planner Adam Ager advised that the application for Zone Change is a condition of an approved consent application by the Oxford County Land Division Committee for a surplus farm residence, resulting from a farm consolidation in the Township of South-West Oxford.

The subject property is described as Part Lot 7, Concession Broken Front (West Oxford) in the Township of South-West Oxford. The lands are located on the north side of Karn Road between East Hill Line and West Hill Line, and are municipally known as 564583 Karn Road.

Adam advised that no concerns with respect to the application were raised as a result of agency circulation. Planning staff are recommending approval of the application as it is generally consistent with the policies of the Provincial Policy Statement and the County Official Plan with respect to lands designated for agricultural purposes.

Comments from the Applicant
Discussion took place regarding another condition of the severance which was granted by the Oxford County Land Division Committee to demolish an existing home on the subject property. The applicants may apply at the Township office for a demolition permit to fulfill this condition.

Comments from members of the Public
There were no comments in support of or opposed to the application.

Comments from Council
Councillor Pickard commented that he would like to see the application approved.

9:30 a.m. - Adam Ager, Development Planner - Public Meeting: Zone Change Application (ZN 4-19-06) - 293193 Culloden Road (Tanya and Jeff Veldjesgraaf)

Development Planner Adam Ager advised that the zone change application proposes to amend the existing site-specific zone on the subject property to permit the expansion of the existing retail sale of frozen meat products within an attached garage on the subject property while also retaining the currently permitted residential use. The business is doing well and the applicants would like to utilize more of the existing floor space. No new buildings are proposed as part of this expansion.

The subject lands are described as Part Lot 22, Concession 5, (Dereham), within the settlement of Verschoyle, in the Township of South-West Oxford.

The lands are located on the west side of Culloden Line, south of Mount Elgin Road and are municipally known as 293193 Culloden Line in Verschoyle.

Planning staff are of the opinion that the application to permit retail sales of frozen meat products out of the existing attached garage on the property is an efficient use of land within a designated settlement area. Agency circulation indicated no concerns or comments with the proposal. Planning staff are recommending support of the application as it complies with the Provincial Policy Statement and the Official Plan.

Comments from the Applicant
Jeff Veldjesgraaf advised that they will not be able to expand the size of the garage as there is not a lot of space on the subject property. He advised that if the business continues to grow and they decide to build, they will build somewhere else.

Comments from members of the Public
There were no comments in support of or opposed to the application.

Comments from members of Council
Councillor Ypma commented that this application is a success story for the community and recommended Council's support of the application.

Resolution No. 5 Moved by George Way
Seconded by Peter Ypma

RESOLVED that Council reconvene in regular session.

DISPOSITION: Motion Carried

Resolution No. 6 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that Council defer zone change application ZN 4-19-04 until such time as it is brought back by the applicant (Happl).

DISPOSITION: Motion Carried

It was noted that with respect to zone change application ZN 4-19-04, there are very few other properties similar to this one in the Township that have rural residential uses directly across the road from it. Council commented that they suggested that the applicant reduce or eliminate the need for a reduction to the MDS 1 requirements.

Resolution No. 7 Moved by Jim Pickard

Seconded by Paul Buchner

RESOLVED that the Council of the Township of South-West Oxford approve the zone change application submitted by Robert Julian, whereby the lands described as Part Lot 7, Concession Broken Front (West Oxford), Township of South-West Oxford are to be rezoned from 'General Agricultural Zone (A2)' to 'Rural Residential Zone' to use of the subject lands for rural residential purposes and to satisfy a condition of severance.

DISPOSITION: Motion Carried

Resolution No. 8 Moved by Peter Ypma
Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford approve, the zone change application File No. ZN 4-19-06, submitted by Jeff Veldjesgraaf, for lands described as Part Lot 22, Concession 5, (Dereham), Township of South-West Oxford, to amend the existing zone on the subject lands 'Special Rural Residential Zone (RR-33)' to permit the expansion of the existing retail sales of frozen meat products within an attached garage on the subject property.

DISPOSITION: Motion Carried

9:45 a.m. - Christene Scrimgeour - 2018 Audited Financial Statements

Auditor Christene Scrimgeour of Scrimgeour & Company reviewed the draft Financial Statements for the Township with Council for the year ending on December 31st, 2018. She commented on the Township's financial position in comparison to last year and the increase in the Township's capital assets, specifically with respect to the Beachville Fire Station and the associated long-term debt which will appear on the Township's statements next year.

She reviewed the Township's balance sheet and trust funds for Council. She noted that cemetery trust funds are not consolidated with the Township statements as the use of these funds are stipulated under the Cemeteries Act.

Discussion took place with respect to the additional revenue that was received in 2018 due to special assessment that came in through supplementary taxes. In response to an inquiry from Council, Ms. Scrimgeour

explained the amortization of capital in the Township's financial statements as a requirement under the Public Sector Accounting Board which establishes accounting standards for the public sector.

Ms. Scrimgeour's only comment with respect to the Township's financial position is to encourage that the Township's Hall, Park and Cemetery budgets be added to the Township's general ledger.

Resolution No. 9 Moved by Jim Pickard
Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive the auditor's independence letter for information;

AND FURTHER THAT Council approve the draft financial statements as presented by Scrimgeour & Company for the year ending December 31, 2018;

AND FURTHER THAT Council approve the draft trust funds financial statements as presented by Scrimgeour & Company for the year ending December 31, 2018.

DISPOSITION: Motion Carried

Resolution No. 10 Moved by Paul Buchner
Seconded by George Way

RESOLVED that Council move into Committee of Adjustment at 10:07 a.m.

DISPOSITION: Motion Carried

<u>10:00 a.m. - Committee of Adjustment Meeting</u>

- Minor Variance Application A04-2019 - Kathy Geltink - Salford Road
- Minor Variance Application A05-2019 - Noah Hathaway - 403147 Robinson Road
- Minor Variance Application A06-2019 - Markland Farms Limited - 333800 Plank Line

Resolution No. 11 Moved by George Way
Seconded by Paul Buchner

RESOLVED that Council reconvene in regular session at 10:51 a.m.

DISPOSITION: Motion Carried

10:52 a.m. - Susannah Robinson, Vice President for Ontario, Epcor - Natural Gas Servicing in Salford

Susannah Robinson, Vice President for Ontario Epcor provided a presentation to Council with respect to the steps required for Epcor to move forward with providing natural gas servicing for Salford. It was noted that Epcor is responding to a request for service and will need to ensure that they have completed an economic test and have municipal support to service the area. Epcor's ability to service the area was also discussed to ensure that there will be supply for the village. It was acknowledged that there have been some pressure issues in the south, however these issues have not been experienced in the area of Salford.

With respect to timing, should Epcor receive approval from the Energy Board to service the area, they would be looking at breaking ground in April or May of 2020. Any additional properties to be included within the service area would need to make a request for service directly to Epcor.

Township staff will send a letter to the Ontario Energy Board in support of the request for service for Salford by Epcor.

11:00 a.m. - Gavin Houston, Aggregate Ontario - Aggregate Extraction/Proposed Aggregate Summit in Zorra

Gavin Houston, on behalf of Aggregate Ontario, provided a presentation to Council with respect to Aggregate Ontario and the Aggregate Ontario Alliance. He advised that they are an organization which is dedicated to helping to make the aggregate industry more sustainable by providing products and services related to gravel pit rehabilitation. The organization can provide native seeds and aquatic plants for rehabilitation, and assist in developing plans for secondary uses of aggregate sites, including tourism and recreational sites. He commented that even small changes can help make a big difference and help to reduce conflict within the community.

The organization will be hosting aggregate summits in southern Ontario starting in November, 2019. These all-day conferences will be an opportunity for producers to meet with local governments to learn about what changes are going on in their area, as well as other topics such as tax incentives and rehabilitation methods for gravel pit operations.

In response to an inquiry from Councillor Ypma, Mr. Houston indicated that he finds that aggregate operators are interested in learning more about what they can do to assist in gravel pit rehabilitation, they just don't know where to

get the information. As discussions and education take place, they realize some small things they can do to do a better job.

Gavin Houston requested that Council give consideration to becoming a member of the alliance, attend the aggregate summit coming up on November 5th, 2019 in Zorra and give consideration to changes that may be made to the Township's gravel pit as he has outlined in his presentation. He noted that with a membership, they would provide recommendations at no cost. Membership costs go towards the aggregate summits and to reducing the costs of native seeds provided by the organization.

11:15 a.m. - Daria Koscinski, Conservation Property Manager, Thames Talbot Land Trust - Oxford County Surplus Land

Daria Koscinski, on behalf of the Thames Talbot Land Trust, addressed Council with respect to property offered for sale by Oxford County on Robinson Road. This area is provincially significant wetland and the Thames Talbot Land Trust would like to see the property continue to be protected. The Thames Talbot Land Trust has received letters of support for neighbouring property owners for them to acquire the lands. Ms. Koscinski requested the Township's support in acquiring the lands and hopes to be able to work with the Township.

There are neighbouring property owners who also have land divided by the subject property. There is interest among them to have the portion of lands which abut their own property consolidated with their own.

Discussion took place regarding a possible land swap with the County. Mayor David Mayberry will discuss the possibility with the County and report back to Council. He will also request that the County give consideration to selling the land to the Thames Talbot Land Trust for an amount less than market value and to give a first right of refusal to abutting land owners. Council is supportive of seeing the land continue to be protected and working with the Thames Talbot Land Trust to help if they can.

* Council took a break for lunch at 12:04 p.m.

STAFF REPORTS

CAO 21-2019: Mount Elgin Community Hall - Request for Energy Funding

CAO Mary Ellen Greb provided a report to Council to bring forward a request from the Mount Elgin Community Hall Council Committee for the approval of $1,000.00 in funding to help offset the cost of upgrading and enhancing outdoor lighting using more energy efficient fixtures.

Resolution No. 12 Moved by Peter Ypma
Seconded by Jim Pickard

RESOLVED that South-West Oxford Council receives Report No. CAO 21-2019 as information;

AND FURTHER that Council supports the energy grant request of $1,000.00 from the Mount Elgin Community Centre Committee to help offset the cost of updating inefficient exterior lighting at the Hall;

AND FURTHER that this report be forwarded to the Township Energy Innovation Committee for consideration at the next meeting scheduled for September 4, 2019.

DISPOSITION: Motion Carried

CAO 22-2019: Septic Inspector - Extension of Contract

CAO Mary Ellen Greb provided a report to Council to inform them of an extension of the contract with Niels Dube as a plans examiner and inspector under Part 8 of the *Building Code Act* (On-Site Sewage Systems) on an on-call basis. The Ontario Building Officials Association has offered a course for November and Howard is signed up for this Part 8 course. Neils' contract has been extended in the meantime.

Resolution No. 13 Moved by Paul Buchner
Seconded by George Way

RESOLVED that Council receive Report CAO 22-2019 as information.

DISPOSITION: Motion Carried

CAO 24-2019: Performance Appraisal 2019 - CAO

CAO Mary Ellen Greb provided a report to Council to advise that the performance review process for the CAO will commence shortly. She provided Council with a draft revised performance appraisal form which is goal based for Council's consideration and feedback.

Council reviewed the revised performance appraisal form and requested that more opportunity be provided within the form to comment on other achievements throughout the year and skills. Council also agreed that all members of Council will participate in the process again this year.

Resolution No. 14 Moved by Peter Ypma
Seconded by George Way

RESOLVED that Council receive Report CAO 24-2019 as information.

DISPOSITION: Motion Carried

CL 36-2019: Cannabis Retail Sales Update

Clerk Julie Forth provided a report to Council to provide them with an update on retail licensing of cannabis within Ontario, and present Council with a draft policy with respect to the retail sale of cannabis within the Township.

Council requested that churches within the community be added to the policy statements and included within the 70m buffer zone for other sensitive land uses.

Resolution No. 15 Moved by Jim Pickard
Seconded by Paul Buchner

RESOLVED that the Council of the Township of South-West Oxford receive report CL 36-2019 Cannabis Retail Sales Update as information;

AND FURTHER THAT Council approve-in-principle the Cannabis Retail Sales Policy attached as Appendix A to this report, subject to input from the community as outlined in this report.

DISPOSITION: Motion Carried

CL 37-2019: Updated Fence By-law

Clerk Julie Forth provided Council with a report to present them with an updated Fence By-law for the Township for their consideration. Council requested that the draft by-law be amended to include definitions for "grade level" and "ground level".

FC 09-2019: Fire Department Quarterly Update (Q2)

Fire Chief Jeff VanRybroeck provided Council with a report to provide them with a quarterly update regarding the Fire & Emergency Services Department. He commented on the number of calls received throughout the quarter and training numbers for the second quarter. He noted that the number of calls is down over last year due to an ice storm which took place in April, 2018. Staff hours are also included in the quarterly update which are part of the new reporting requirements. Chief VanRybroeck commented that the training committee is doing a good job to ensure that training is engaging and members feel that it is worth their time to attend.

The Township is seeing more requests for inspections and an increase in requests coming from insurance companies.

Chief VanRyboreck advised Council that the Beachville station is now moved into the new facility and staff are working on finalizing some outstanding issues with the contractor. The grand opening has been scheduled for September 7th from 10 a.m. to 2 p.m.

In response to an inquiry from Councillor Gillis it was noted that the last payment for the parking lot paving has been withheld. This is being reviewed by the civil engineer and there is a meeting coming up on site this week to review the deficiencies. A committee will be established for the purchase of a new tanker when the station project is complete.

Resolution No. 16 Moved by Craig Gillis
Seconded by George Way

RESOLVED that Council receive Report No. FC 09-2019 as information.

DISPOSITION: Motion Carried

FC 10-2019: Joint Training Officer Announcement

Fire Chief Jeff VanRybroeck provided Council with a report to provide them with details of the recruitment process for the Rural Oxford Joint Training Officer position. He advised that the position has been offered to Derek Van

Pagee. He will be a very valuable asset to the group and he will begin his employment on August 19th.

Resolution No. 17 Moved by Paul Buchner
Seconded by George Way

THAT Report No. FC 10-2019 entitled "Joint Training Officer Announcement" be received as information.

DISPOSITION: Motion Carried

TR 22-2019: 2019 Second Quarter Budget Update

Treasurer Diane Larder provided Council with a report on the Township's financial summary as of June 30th, 2019.

Resolution No. 18 Moved by Peter Ypma
Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive Report No. TR22-2019 entitled "2019 Second Quarter Budget Update", be received as information.

DISPOSITION: Motion Carried

WD 04-2019: Contract for Sand Screening 2019

Works Foreman Adam Prouse provided Council with a report to inform them of the sand screening contract for 2019. Staff sought out three bids, however they were only able to obtain two. Johnson Bros (Bothwell) Ltd. was the successful bidder for sand screening in 2019.

Resolution No. 19 Moved by Paul Buchner
Seconded by Jim Pickard

RESOLVED that Council receive Report WD 04-2019 as information.

DISPOSITION: Motion Carried

WD 05-2019: Contract for Sidewalk Snow and Ice Removal 2019/2022

Works Foreman Adam Prouse provided Council with a report to provide them with details of the contract for sidewalk snow and ice remove for 2019 through to 2022. Work Superintendent Bill Freeman commented on the increase in the hourly cost from $125 per hour to $165 per hour in the first year. He noted that two of the other local companies are no longer providing the service.

Resolution No. 20 Moved by Peter Ypma
Seconded by George Way

WHEREAS the Township of South-West Oxford and the Township of Norwich jointly tendered for sidewalk snow and ice removal for the 2019-2022 winter seasons;

AND WHEREAS South-West Oxford's Purchasing Policy requires 3 bids whenever possible;

AND WHEREAS only one bid was received for the work;

THEREFORE BE IT RESOLVED that Council receive Report WD 5-2019 as information;

AND FURTHER that Council authorize an exemption of the Township Purchasing Policy requiring 3 bids;

AND FURTHER THAT Oxford Property Management be awarded the contract for sidewalk snow and ice removal as follows:

- 2019/2020 season at a price of $165.00 per hour;
- 2020/2021 season at a price of $170.00 per hour;
- 2021/2022 season at a price of $175.00 per hour.

DISPOSITION: Motion Carried

WD 06-2019: Contracts for Parking Lot Paving 2019

Works Foreman Adam Prouse provided a report to Council to provide them with the details of the successful bidders for parking lot paving projects in 2019 as follows:

- Peters Paving Inc. for the laneway and small parking area project at Beachville Museum;

- Peters Paving Inc. for the heavy-duty entrance laneway to the public works yard in Dereham Centre as well as the small parking lot on the north side of the municipal office;
- Del-Ko Paving & Construction Ltd. for the paving of the parking lot at Brownsville Hall

Resolution No. 21 Moved by Craig Gillis
Seconded by George Way

RESOLVED that Council receive report WD 06-2019 as Information;

AND FURTHER THAT Council approve the reallocation of budget funds from Public Works BP Hot Mix (contracted out) to cover the difference between the 2019 budget of $8,000.00 and the actual bid of $23,625.00 + HST to provide for additional paving work at the entrance to the Township public works department and the laneway north of the Township office.

DISPOSITION: Motion Carried

DISCUSSION ITEMS

Council Road Tour - Date to be Determined

Council agreed to schedule the road tour on Friday, September 13th, 2019. It was noted that this is also the date of the staff potluck lunch.

New Township Telephone System - Update

Treasurer Diane Larder provided Council with an update on the new phone system now being used by the Township and installed last week by County staff. She advised that it is a voice over internet service through Bell. The new system will enable calls to come directly through a direct line to a mobile device. There is a phone line dedicated to each member of Council and staff is available to assist members of Council if they would like to set up their phone line. The new phone systems will also give staff the ability to transfer calls directly to Zorra Township and other County staff; this is intended to reduce the cost of the Township phone lines and make handling incoming calls more efficient.

* Councillor Jim Pickard left the meeting at 1:49 p.m. and returned at 1:52 p.m.

Beachville Ornamental Rock

Council agreed to add the Beachville ornamental rock to the road tour on September 13th to discuss the relocating of the rock.

Mayor David Mayberry - Coach House Visit

Mayor David Mayberry provided a report to Council for information on his visit to EKO Built Homes. It was recommended that the report be sent to the Tiny Homes ad hoc committee and the Energy Innovation Committee for information.

Local Court Security Advisory Committee Appointee Request

Resolution No. 22 Moved by Peter Ypma
Seconded by Paul Buchner

RESOLVED that the Council of the Township of South-West Oxford appointed Councillor Jim Pickard to the Local Court Security Advisory Committee for the current term of Council.

DISPOSITION: Motion Carried

PLANNING & ZONING

AGENDA ITEMS & CORRESPONDENCE

#101 - Oxford County Emergency Management Fall Training

It was noted that joint training session will be held within Oxford County to meet the Township's annual emergency management training requirements.

#102 - Oxford County Report for July 2019

#103 - 2019 CN in your Community

Resolution No. 23 Moved by George Way
Seconded by Paul Buchner

RESOLVED that agenda and correspondence items #101 to #103 be received for information and that they be noted and filed.

DISPOSITION: Motion Carried

ACCOUNTS PAYABLE REPORT

August 13th, 2019 - Accounts Payable Report

Resolution No. 24 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that the following Accounts be approved for payment:

Accounts Payable for July 5th to August 9th, 2019	$1,968,110.84
Bi-Weekly Payroll #15	$39,871.82
Bi-Weekly Payroll #16	$40,223.71
Council Pay #7	$6,442.88
Fire Pay #7	$14,123.24
TOTAL	$2,068,772.49

DISPOSITION: Motion Carried

INFORMATION ITEMS & CORRESPONDENCE

#104 - AMO Policy Update - Special Advisor's Report on Blue Box Transition Released

#105 - Township of McKellar Resolution re: Municipal Amalgamation

#106 - Ministry of Municipal Affairs and Housing Correspondence re: Provincial Policy Statement Review

#107 - Town of Halton Hills Resolution re: Reducing Litter and Waste in our Communities

#108 - City of Stratford Resolution re: Downloading onto Municipal Governments

#109 - Township of Tyendinaga Resolution re: OGRA and ROMA Combined Conference

#110 - Township of Warwick Resolution re: Enforcement for Safety on Family Farms

#111 - Town of Oakville Resolution re: Traffic Calming and Speed Limit Review

Resolution No. 25 Moved by Jim Pickard
Seconded by George Way

RESOLVED that information and correspondence items #104 to #111 inclusive be received for information and that they be noted and filed.

DISPOSITION: Motion Carried

BY-LAWS AND AGREEMENTS

- By-Law No. 63-2019 - To close unnamed road allowance (Part 1, Plan 41R-9848) - sale to Hammerton
- By-Law No. 64-2019 - To close unnamed road allowance (Part 5, Plan 41R-825) - sale to Pye
- By-Law No. 65-2019 - To enter into an agreement of purchase and sale (Jane Hammerton)
- By-law No. 66-2019 - To enter into an agreement of purchase and sale (Upper Thames River Conservation Authority)
- By-law No. 67-2019 - To amend Township Zoning By-law (Markwood Farms Inc.)
- By-law No. 68-2019 - To amend Township Zoning By-law (Veldjesgraaf & Boesterd)
- By-law No. 69-2019 - To authorize an agreement of purchase and sale (Pye)
- By-law No. 70-2019 - To authorize an agreement of purchase and sale (Pottelberg)

Resolution No. 26 Moved by Craig Gillis
Seconded by Jim Pickard

RESOLVED that the following By-laws be introduced and that they be read a first and second time:

- By-Law No. 63-2019 being a by-law to close unnamed road allowance (Part 1, Plan 41R-9848) - sale to Hammerton
- By-Law No. 64-2019 being a by-law to close unnamed road allowance (Part 5, Plan 41R-825) - sale to Pye
- By-Law No. 65-2019 being a by-law to enter into an agreement of purchase and sale (Jane Hammerton)
- By-law No. 66-2019 being a by-law to enter into an agreement of purchase and sale (Upper Thames River Conservation Authority)

- By-law No. 67-2019 being a by-law to amend Township Zoning By-law (Markwood Farms Inc.)
- By-law No. 68-2019 being a by-law to amend Township Zoning By-law (Veldjesgraaf & Boesterd)
- By-law No. 69-2019 being a by-law to authorize an agreement of purchase and sale (Pye)
- By-law No. 70-2019 being a by-law to authorize an agreement of purchase and sale (Pottelberg)

DISPOSITION: Motion Carried

Resolution No. 27 Moved by Paul Buchner
Seconded by George Way

RESOLVED that By-laws 63-2019 to 70-2019 inclusive be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-laws and affix the corporate seal.

DISPOSITION: Motion Carried

COMMITTEES

- *Brownsville Community Centre Meeting Minutes - June 11th, 2019*

Resolution No. 28 Moved by Paul Buchner
Seconded by George Way

RESOLVED that the Brownsville Community Centre meeting minutes of June 11th, 2019 be received for information.

DISPOSITION: Motion Carried

STRATEGIC PLANNING

CAO 23-2019: Strategic Planning - Adoption of the Plan

CAO Mary Ellen Greb provided a report for Council to bring back the draft 2019-2022 Township Strategic Plan for final consideration and approval by Council. Council was advised that a report will come forward every two months with a Strategic Plan action update.

Resolution No. 29 Moved by George Way
Seconded by Paul Buchner

RESOLVED that Council receive Report CAO 23-2019 as information;

AND FURTHER THAT Council adopt the 2019-2022 Township Strategic Plan.

DISPOSITION: Motion Carried

NEW BUSINESS

CLOSED SESSION - NONE

COUNCIL ROUND TABLE

Council members shared updates from their respective wards and community involvement. The Beachville Museum Beef BBQ is coming up on August 23rd. The hydro pole replacement at Loweville Pond will be completed shortly. There is concern that the grass is not getting cut close enough to the pond and the County has not made improvements at the intersection of County Road 6 and Beachville Road yet. Brownsville Community Centre Hall Board will be running a chocolate fundraiser over the next few weeks, they will also be offering bulbs for sale again. Speeding on Dereham Line has been noted as a concern.

CONFIRMATORY BY-LAW

By-Law No. 71-2019 - To confirm all actions and proceedings of Council (August 13th, 2019)

Resolution No. 30 Moved by George Way
Seconded by Peter Ypma

RESOLVED that By-law 71-2019 being a By-law to confirm the proceedings of Council held Tuesday, August 13th, 2019 be read a first, second and third time this 13th day of August, 2019.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

ADJOURNMENT

Resolution No. 31 Moved by Paul Buchner
Seconded by Craig Gillis

RESOLVED that there being no further business, the Council meeting be adjourned at 2:21 p.m. to meet again on Tuesday, September 3rd, 2019 at 9:00 a.m.

DISPOSITION: Motion Carried

CLERK: Julie Forth

MAYOR: David Mayberry

Township of SOUTH-WEST OXFORD

Sign-In Sheet

Regular Council Meeting

August 13th, 2019 at 9:00 a.m.

Name (Please Print)	Address &/or Email	Reason for Attendance (i.e. Delegation/ Minor Variance/ Zoning/Drain Consideration/ Court of Revision)	Sign me up for the Township's eNewsletter Yes or No (please include email)
Casey Kulchycki	318 Wellington Road	ZBA - Happl	casey.k@zpplan.com
Sarah Happl	530 Lee Ave Woodstock	ZBA - Happl.	sarah_happl@hotmail.com
Kathleen Szvetecz	292562 Culloden Rd.	minor variance	NO.
Sean Happl	530 Lee Ave Woodstock	ZBA - Happl.	sean_happl@hotmail.com.
Kathy Geltink	383819 Salford Rd Salford	minor variance	kathygeltink@yahoo.ca
Susanna Robins	Toronto	Natural Gas - EPCOR	
Noah Hathaway	403147 Robinson Rd. Ingersoll ON	Minor Variance	nthathaway@gmail.com

Notice of Collection/Use/Disclosure: All information about municipal services is collected in accordance with the *Municipal Act, 2001*, under s.8 and for Council's purposes under s.239(1) and may be used in Council deliberations, and disclosed in full, including email, names, opinions and addresses to other persons requesting access to records, or as part of a public record. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office.

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Andries Nagelhout	RR 1 Springfield AVNAGELHOUT@GMAIL.com	Neighbour Farm	YES
Gavin Houston	info@aggregateOntario.ca	Delegation	Yes
Marc Emmanuel	Tillsonburg	EPCOR Natural Gas	NO
Darryl Adams	Beech St East Aylmer, ONT	Epcor Natural Gas	NO
Daria Koscinski	daria.koscinski@ttlt.ca	Thames Talbot Landtrust	Yes
Ruth Bucknell	363284 McBeth Rd	Conservation	NO
Don Bucknell	" " "	"	YES

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