TOWNSHIP OF SOUTH-WEST OXFORD
COUNCIL MINUTES
July 9, 2019

MEMBERS PRESENT: Mayor: David Mayberry
Councillors: Peter Ypma (Ward 2), Valerie Durston (Ward 3), George Way (Ward 4), Jim Pickard (Ward 5), Craig Gillis (Ward 6)

MEMBERS ABSENT: Paul Buchner (Ward 1)

STAFF PRESENT: Diane Larder, Treasurer
Bill Freeman, Works Superintendent
Julie Forth, Clerk
Jeff VanRybroeck, Fire Chief & CEMC
Howard Leaver, CBO

CALL MEETING TO ORDER

The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

MOTION TO ACCEPT AGENDA

Resolution No. 1 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that the regular meeting agenda for the July 9th, 2019 meeting of council be approved.

DISPOSITION: Motion Carried

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

MINUTES

- June 18th, 2019 Regular Council Meeting Minutes
- June 19th, 2019 Special Council Meeting Minutes

Resolution No. 2 Moved by George Way
Seconded by Craig Gillis

RESOLVED that the regular minutes of the June 18th, 2019 Council meeting be approved as amended.

DISPOSITION: Motion Carried

Resolution No. 3 Moved by George Way
Seconded by Peter Ypma

RESOLVED that the special minutes of the June 19th, 2019 Council meeting be approved.

DISPOSITION: Motion Carried

BUSINESS ARISING FROM THE MINUTES

CL 32-2019: Business Arising from the Minutes of June 18th, 2019

Clerk Julie Forth provided a report to Council to provide them with an overview of the staff actions arising from the minutes of the last Council meeting.

Resolution No. 4 Moved by Valerie Durston
Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford receive report CL 32-2019 Summary of Staff Actions Related to Business Arising from the Minutes of June 18th, 2019 as information.

DISPOSITION: Motion Carried

STAFF REPORTS

CL 34-2019: Confirmation of Tender Results - Graydon Municipal Drain

Clerk Julie Forth provided Council with a report to present them with the details of the tenders received for the construction of the Graydon Municipal Drain. It was noted that two tenders were received and the engineer for the Graydon Drain has recommended that the lowest bid be accepted by Council.

Resolution No. 5 Moved by George Way
Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford receive report CL 34-2019: Confirmation of Drainage Tender Graydon Municipal Drain 2019 be received for information;

AND FURTHER THAT the tender submitted by Robinson Farm Drainage in the amount of $60,014.00 plus HST be approved by Council for the construction of the Graydon Municipal Drain.

DISPOSITION: Motion Carried

TR 20-2019: 2019 Capital Plan - West Oxford Community Hall/Park

Treasurer Diane Larder provided Council with a report to provide them with information relating to a request to amend the Capital Plan for the West Oxford Community Hall/Park to allow for the removal of the outdoor accessible washroom to be replaced with a pavilion. She noted that funds were budgeted for this project in 2019, however due to less children playing minor ball this year, the Committee believe that the money would be better utilized on the pavilion. The Committee will be arranging for a rental accessible washroom during the season.

Resolution No. 6 Moved by Peter Ypma
Seconded by Craig Gillis

RESOLVED that the Council of The Township of South-West Oxford receive Report No. TR20-2019 entitled "2019 Capital Plan - West Oxford Community Hall/Park" as information;

AND FURTHER that the 2019 Capital Plan for West Oxford Community Hall/Park be amended to replace exterior washroom to a pavilion.

DISPOSITION: Motion Carried

APPOINTMENTS

Resolution No. 7 Moved by Valerie Durston
Seconded by Jim Pickard

RESOLVED that Council move into public meeting at 9:06 a.m. to consider Zone Change Application submitted by Jeff Showler for property located at 264227 Prouse Road.

DISPOSITION: Motion Carried

9:05 a.m. - Adam Ager, Development Planner - Public Meeting: Zone Change Application - Jeff Showler for property located at 264227 Prouse Road

Development Planner Adam Ager explained that the purpose of the application for Zone Change proposes to rezone the subject lands from 'Residential Existing Lot Zone (RE)' to 'Special Rural Residential Zone (RR-sp)' to permit an oversized accessory structure and recognize the existing lot depth of 38 m (125 ft). The application would increase the maximum permitted lot coverage from 150 m2 (1,614 ft2) to 322.3 m2 (3,470 ft2) to facilitate the construction of a new accessory structure (229.5 m2 (2,470 ft2)) and retain the existing accessory structure (92.9 m2 (1,000 ft2)).

The subject property is legally described as Part Lot 8, Concession 6 (Dereham), in the Township South-West Oxford. The property is located on the northwest corner of Prouse Road and Plank Line, being municipally known as 264227 Prouse Road, Township of South-West Oxford.

The applicant previously applied for an Application for Minor Variance to permit the above noted accessory structure, which was not supported by planning staff and was deferred by committee to allow for the applicant to further discuss their proposal with staff. Staff are not recommending support of the application as they are the opinion that the proposal is not consistent with the intent of the Zoning By-Law, or the direction provided by Township Council with respect to accessory structure size.

Question from Members of Council

Clarification was provided with respect to the location of the subject property on the northwest corner of Prouse Road and Plank Line and the legal description of the property.

Comments from the Applicant

Hanna Shirtfliff and Jamie McGuffin, agents for the Applicant, Jeff Showler, spoke on behalf of the application. Hanna stated that a site-specific amendment is appropriate in relation to this application to permit the construction of an oversized accessory structure. The Township's Zoning By-law provides general guidelines with respect to accessory structures in residential zones however each application may be considered on a case by case basis.

She noted that the subject property is adjacent to an industrial property to the north and the proposed accessory structure will be located at the furthest point away from the settlement area. She suggested that the proposed development will have less of an impact on neighbouring properties than the

industrial development abutting the lands to the north. There are mature trees on all sides of the property, most of which will remain, to provide screening.

In response to an inquiry from Council, Mr. Showler explained that the proposed accessory structure will be used for vehicle storage. They are active in the motor sport community and the structure will allow him to work on vehicles indoors rather than outside. The applicant is not proposing to operate a business at this location. Local residents have provided their support to the applicant for the proposed development.

Discussion took place regarding possible alternative such as removing the existing accessory structure, or adding an addition. Jamie McGuffin stated that is it not uncommon for municipalities to limit the size of the accessory structures, there are always opportunities for an individual to come forward with a request based on site specific information. He stated that he does believe that approval of this application will create a precedent, based on the geography and location of this property on Highway 19 and Prouse Road.

Comments from the Public

There were no comments from members of the public in support of or opposed to the application.

Discussion took place regarding the need to obtain Ministry of Transportation (MTO) approval prior to construction. It was stated that the MTO will not provide comment until the appropriate Zoning is in place. MTO approval is required for any development within 400m of a Provincial Highway.

Resolution No. 8 Moved by George Way
Seconded by Craig Gillis

RESOLVED that Council reconvene in regular session at 9:31a.m.

DISPOSITION: Motion Carried

Resolution No. 9 Moved by Valerie Durston
Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford approve the zone change application submitted by Jeff Showler, for lands described as Part Lot 8, Concession 6 (Dereham), municipally known as 264227 Prouse Road, in the Township South-West Oxford to permit a new accessory structure.

DISPOSITION: Motion Defeated

Resolution No. 10 Moved by Jim Pickard
Seconded by George Way

RESOLVED that Council move into public meeting at 9:33 a.m. to consider Zone Change Application submitted by Erwin Family Holdings Inc. for property located at 583218 Hamilton Road.

DISPOSITION: Motion Carried

9:15 a.m. - Adam Ager, Development Planner - Public Meeting: Zone Change Application - Erwin Family Holdings Inc. for property located at 583218 Hamilton Road

Development Planner Adam Ager explained that the purpose of the application is to rezone the subject lands from 'General Agricultural Zone (A2)' to 'Aggregate Industrial Zone (ME)' to facilitate a sand and gravel pit. The site plans required through the Aggregate Resources Act approval process were reviewed by the Ministry of Natural Resources and Forestry (MNRF) and the applicant has made several modifications to the plans in response to concerns raised by and through the Ministry. The MNRF have indicated that they have no objections to the current plans. The proposal also meets the requirements of the County of Oxford Official Plan.

The subject property is described as Lot 29, Concession Broken Front, in the Township of South-West Oxford. The lands are located at the southeast corner of Hamilton Road and Five Points Line, and are municipally known as 583218 Hamilton Road. The property comprises 35 ha (86.5 ac) of agricultural land, currently cropland, an existing accessory single-detached dwelling, barn and sheds. The total area of extraction is proposed to be 30.85 ha (76.3 ac). The dwelling and farm structures are located inside of the proposed extraction area and will be removed as part of Phase 1 operations.

Adam advised that the proposal appears to be consistent with the policies of the Provincial Policy Statement regarding mineral aggregate extraction within prime agricultural areas. The proposed gravel pit is considered an interim use and the lands will be rehabilitated back to agriculture, where possible, and a naturalized pond will be established where extraction has occurred below the water table, once extraction is complete.

Confirmation has been received from the Ministry of Natural Resources and Forestry that all licensing requirements of the Aggregate Resources Act have been met, and that the Ministry would be in a position to issue a licence

subject to appropriate zoning being in place. Planning staff are of the opinion that the proposal is consistent with the principles, strategic initiatives, objectives and policies of the Official Plan. The impacts and cumulative impacts have been assessed and found to be acceptable and the proposed after-use is compatible with existing and proposed land uses in the surrounding area, is technically feasible, environmentally sound, and is in compliance with the permitted uses and policies of the underlying land use designation.

Comments from the Applicant

Melanie Horton, Bill Bradshaw and Sasha Novakovic, on behalf of the Applicant spoke in support the application. In response to an inquiry from Council, it was stated that it is anticipated that the proposed gravel pit will be in operation for approximately 19 years. The gravel will be extracted to a depth of between 3 to 7 meters depending on the location on the site. The majority of the gravel will come out of the water.

Comments from the Public

Mike Starchuck, expressed concerns with respect to the potential impact the aggregate extraction may have on his well. He also commented on the number of gravel pits in the area. He questioned whether the noise study which was completed took into consideration the number of pits in the area. He further commented on the number of trucks on the road already and stated that the additional gravel pit will increase truck traffic. Sasha Novakovic and Bill Bradshaw provided their assurance that the gravel extraction will not impact the wells due the distance separating the residential properties from the extraction area. The residential area is located upstream from the proposed gravel pit. Further, there is a process to be followed if any impact is found to ensure that the water supply is restored. Mr. Starchuck further commented that the majority of the area will be a pond and that very little agricultural land will be restored.

Daria Koscinski, on behalf of the Thames Talbot Land Trust, expressed concerns to Council regarding the surrounding wildlife and wetlands in the area. There is endless amount truck traffic in the area which is a concern for the turtles in the area. She asked that Council consider a truck route to avoid the turtle crossing location. The turtle habitat in this area is already declining. The provincially significant wetland on Robinson Road is an extensive wetland area and there is concern that changes to the water levels may impact these habitats.

Susan Dawes, commented to Council that neighbours in the community are very concerned about the proposed gravel pit operation. She has been involved in this process since the beginning and has continued to provide

comments throughout the process. There is concern about the potential impact on the protected wetland area and other surrounding areas. She commented on the current condition of other pits in the area and that they have not been rehabilitated to agricultural land after over 30 years. Susan expressed concerns regarding the berms that are proposed and the impact that the new gravel pit operation will have on surrounding wildlife and neighbourhood in general.

Comments from Council

Council acknowledged the concerns expressed by the residents with respect to the impact on the surrounding areas. They also commented on the need for aggregate and the need to dig where the aggregate is located.

Discussion took place regarding the process to be followed should any impact to a well be found. It was noted, however, that if the gravel pit impacts the wetlands, the wetlands will be gone. Melanie Horton advised that these impacts have been considered through the application process and changes to the site plan were made to address these concerns. It was further noted that there is a network of monitoring stations; a report will be provided and reviewed annually to see what is happening in the area.

Council discussed the truck traffic in the area and potential impacts that the new gravel pit might have on this. Consideration may be given to signage in the area to restrict speed and use of certain roads during seasonal nesting times for the turtles. It was noted that depending on where the product is being delivered, the Township will not be able to control where the trucks drive once they leave the gravel pit property.

Resolution No. 11 Moved by George Way
Seconded by Craig Gillis

RESOLVED that Council reconvene in regular session at 10:22 a.m.

DISPOSITION: Motion Carried

Resolution No. 12 Moved by Jim Pickard
Seconded by Craig Gillis

RESOLVED That the Council of the Township of South-West Oxford approve, the zone change application File No. ZN 4-18-07, submitted by Harrington McAven, for lands described as Lot 29, Concession Broken Front, Township of South-West Oxford, to change the zoning of the subject lands from

'General Agricultural Zone (A2)' to 'Special Aggregate Industrial Zone (ME-sp)' to permit a new Category 1, Class 'A' (pit below the water table) aggregate operation.

DISPOSITION: Motion Carried

STAFF REPORTS (continued)

CAO 20-2019: Woodstock/South-West Oxford Boundary Adjustment

CAO Mary Ellen Greb prepared a report for Council to bring forward a recommendation the South-West Oxford Boundary Adjustment Committee (Woodstock) to;

- amend the proposed boundary adjustment lands by removing the lands south of Karn Road due to the future potential impacts on gravel extraction on the Innes property south of Karn Road;
- approve the boundary adjustment proposal in-principle;
- set the public meeting date in August 2019.

Resolution No. 13 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that Report CAO 20-2019 be received by Council for information;

AND FURTHER that Council requests the City of Woodstock to amend the boundary adjustment proposal to exclude all lands south of Karn Road;

AND FURTHER that Council give approval in-principle to the amended boundary adjustment proposal with the City of Woodstock generally consisting of certain lands between Beachville Road and Karn Road as detailed in the attached map as follows:

1. Effective Date: Annexation effective January 1, 2020

2. Tax Phase-In: Effective January 1, 2020 existing residential property classes within the area to be annexed which would receive an increase in taxes occurring solely as a result of this restructuring will be phased in for the City portion of the real property tax bill over a period of five (5) years.

The phase-in amount shall be calculated based on the difference between the Township tax rate in 2019 and the City's tax rate in 2020. In year 1 the phase in will be 20% of the difference, Year 2 - 40% of the difference, Year 3 - 60% of the difference, Year 4 - 80% of the difference and full rate in year 5.

Phase-in provisions will cease to apply to any existing residential property that is sold subsequent to the effective date of boundary adjustment. All other tax classes will pay the full amount of the real property taxes assessed for municipal purposes by the City;

3. Compensation

a) Annual; The City shall pay to the Township annually, beginning in 2020, the total Township purpose taxes levied by the Township for the properties in the boundary adjustment area for 2019. Beginning in 2021 and for each subsequent year, the total amount payable shall be adjusted annually on January 1 by the percentage change during the previous 12 months (October to October) in the Canada Consumer Price Index. This payment shall cease in the event that there is a restructuring resulting in the merger of the City and the Township in their entirety.

b) Additional; The City shall pay to the Township one-time compensation on the basis of $250.00 per new residential unit. Payment shall be made at the time of subdivision registration for all single family and semi-detached lots included in the subdivision plan. Payment shall be made at building permit issuance for higher density residential development on the same per unit basis. Compensation shall be limited to the number of units that are established at subdivision registration and at building permit issuance for all phase of construction for multi-family residential development. The City is not responsible for additional compensation for any increased intensification (i.e. basement apartment) created after the initial payment.

4. Costs; The City agrees to fund the costs associated with obtaining the Minister's Restructuring Order for this boundary adjustment;

AND FURTHER that a public meeting be set for August 2019 with a location to be determined with affected taxpayers to be circulated with the details of the meeting.

Discussion on the motion:

Councillor Way provided an update for Council regarding a meeting that the Committee had with David Innes last week and as outlined in the staff report. The Committee would like to ensure that the boundary adjustment will not impact the current aggregate application with the Ministry of Natural Resources and Forestry. David Innes is prepared to enter into a lease agreement with the City of Woodstock for an emergency access route. This route would be access by emergency services only as needed.

It was noted that if the lands located to the south of Karn Road move into the City boundary, this may push the area of aggregate extraction further south on the CityView property.

Discussion also took place regarding the proposed density for residential development and the possibility of lowering Karn Road in the future.

DISPOSITION: Motion Carried

** Council took a break for five minutes.*

<u>CL 33-2019: By-law Exemption Request (12 Vine Street) - Recreational Vehicle in Residential Zone</u>

Clerk Julie Forth provided a report to Council to bring forward a request for Council's consideration to permit human habitation in a recreational vehicle on a temporary basis at 12 Vine Street, in Beachville during construction/renovation of a home. It was noted that Township By-law Enforcement and Building staff have met with the property owner to discuss their plans for the property. Further, a fire inspection will be conducted this week.

Resolution No. 14 Moved by Craig Gillis
Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford receive report CL 33-2019: By-law Exemption Request (12 Vine Street) - Recreational Vehicle in Residential Zone for information;

AND FURTHER THAT Council approve an exemption to the Township of South-West Oxford Zoning By-law to permit temporary human habitation in a recreational vehicle in a residential zone at 12 Vine Street, Beachville, until October 31st, 2019, subject to an inspection by the Township's Fire Department;

AND FURTHER THAT Council provide direction to staff to notify residents within 120 m of the subject property of their approval of this request.

DISPOSITION: Motion Carried

TR 21-2019: 2019 First Quarter Budget Update

Treasurer Diane Larder provided a report for Council to provide them with the Township's financial summary as of April 30, 2019. She concluded that the Township is a good position in relation to the annual budget at this time.

Resolution No. 15 Moved by Jim Pickard
Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive Report No. TR21-2019 entitled "2019 First Quarter Budget Update", be received as information.

DISPOSITION: Motion Carried

DISCUSSION ITEMS

SWOX Housing Discussion Overview

Mayor Mayberry, Councillor Durston, Councillor Ypma, Councillor Gillis and CAO Mary Ellen Greb will meet next Thursday to have a further discussion regarding the possibility of tiny homes in the Township, and other ways to address affordable housing needs in the community.

PLANNING & ZONING

Notice of Complete Application - ZN 4-19-05 - Markwood Farms Inc. – reviewed for information. It was noted that the zone change application is intended to satisfy a condition of severance.

AGENDA ITEMS & CORRESPONDENCE

#96 - Oxford County Notice of Passing Development Charges By-law

#97 - AMO Conference - OPP Municipal Policing Bureau

Resolution No. 16 Moved by George Way
Seconded by Craig Gillis

RESOLVED that Council receive agenda and correspondence items #96 and #97 for information and that they be noted and filed.

DISPOSITION: Motion Carried

ACCOUNTS PAYABLE REPORT

July 9th, 2019 - Accounts Payable Report

Resolution No. 17 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that the following Accounts be approved for payment:

Accounts Payable for June 15th to July 5th, 2019	$1,986,714.57
Bi-Weekly Payroll #13	$39,750.97
Bi-Weekly Payroll #14	$40,145.62
Fire Pay #6	$16,410.78
Council Pay #6	$6,442.88
TOTAL	$2,089,464.82

DISPOSITION: Motion Carried

INFORMATION ITEMS & CORRESPONDENCE

#98 - Township of Warwick Resolution Re: Enforcement for Safety on Family Farms

Resolution No. 18 Moved by Peter Ypma
Seconded by Craig Gillis

WHEREAS agriculture is the second largest industry in Ontario, contributing $13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

AND WHEREAS in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

AND WHEREAS the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media;

AND WHEREAS maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

AND WHEREAS the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Township of South-West Oxford requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals;

AND BE IT FURTHER RESOLVED THAT this motion be circulated to Hon. Doug Downey, Ministry of the

Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, AMO, and ROMA.

DISPOSITION: Motion Carried

#99 - City of Hamilton - Office of the Mayor Correspondence - Proposed Public Health Changes

#100 - June 25th, 2019 UTRCA Board of Directors Meeting Agenda and May Meeting Minutes

Resolution No. 19 Moved by Jim Pickard
Seconded by Craig Gillis

RESOLVED that Council receive information and correspondence items #99 to #100 for information and that they be noted and filed.

DISPOSITION: Motion Carried

BY-LAWS AND AGREEMENTS

- *By-Law No. 49-2019 - Provisional By-law for Graydon Municipal Drain (Third Reading only)*
- *By-Law No. 58-2019 - To provide for the levying of taxes for the year 2019 (amended)*
- *By-Law No. 59-2019 - To amend Brownsville Hall Board Appointments for 2019*
- *By-law No. 60-2019 – To amend Zoning By-law (Erwin Family Holdings)*

Resolution No. 20 Moved by Valerie Durston
Seconded by George Way

RESOLVED that the following By-laws be introduced and that they be read a first and second time:

- By-Law No. 58-2019 being a By-law to provide for the levying of taxes for the year 2019 (amended)
- By-Law No. 59-2019 being a By-law to amend Brownsville Hall Board Appointments for 2019
- By-law No. 60-2019 being a By-law to amend Township Zoning By-law (Erwin Family Holdings).

DISPOSITION: Motion Carried

Resolution No. 21 Moved by Jim Pickard
Seconded by George Way

RESOLVED that By-laws 49-2019 and 58-2019 to 60-2019 inclusive be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-laws and affix the corporate seal.

DISPOSITION: Motion Carried

COMMITTEES

- Mt. Elgin Community Centre Meeting Minutes
- Brownsville Hall Board Meeting Minutes

Resolution No. 22 Moved by Craig Gillis
Seconded by Valerie Durston

RESOLVED that the following meeting minutes be received by Council for information:

- Mt. Elgin Community Centre Meeting Minutes of March 25th, 2019;
- Mt. Elgin Community Centre Meeting Minutes of April 22nd, 2019;
- Mt. Elgin Community Centre Meeting Minutes of May 27th, 2019;
- Brownsville Hall Board Meeting Minutes of May 8th, 2019.

DISPOSITION: Motion Carried

STRATEGIC PLANNING

NEW BUSINESS

CLOSED SESSION

The meeting will be closed to the public to discuss subject matter that is:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Sale of Pye Farm Road Allowance/UTRCA);

Resolution No. 23 Moved by Peter Ypma
Seconded by George Way

RESOLVED that Council hold a closed meeting in order to discuss a matter pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

DISPOSITION: Motion Carried

Resolution No. 24 Moved by George Way
Seconded by Craig Gillis

RESOLVED that Council reconvene in regular session at 11:25 a.m.

DISPOSITION: Motion Carried

COUNCIL ROUND TABLE

Council members shared updates from their respective wards and community involvement. Discussion took place regarding the intersection of Karn Road and Foldens Line. It was noted that another collision occurred in this location and it was questioned whether there is anything that can be done in this location to make it safer. Staff will request collision data from the OPP in relation to this location.

Councillor Pickard advised that the Rural Oxford Economic Development Corporation has hired a social media contact to do all of their social media work. Clerk Julie Forth will provide Alyssa with the Township's newsletter/eNewsletter subscription.

It was noted that the Beachville Museum Summer Camp is underway and their Summer BBQ is coming up on August 23rd.

It was suggested that staff look into the approval/signing authority for building permits issues for the Tillsonburg Airport. Staff will contact Transport Canada.

CONFIRMATORY BY-LAW

By-Law No. 61-2019 - To confirm all actions and proceedings of Council (July 9th, 2019)

Resolution No. 25 Moved by Peter Ypma
Seconded by George Way

RESOLVED that By-law 61-2019 being a By-law to confirm the proceedings of Council held Tuesday, July

9th, 2019 be read a first, second and third time this 9th day of July, 2019.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

ADJOURNMENT

Resolution No. 26 Moved by Craig Gillis
Seconded by George Way

RESOLVED that there being no further business, the Council meeting be adjourned at 11:53 a.m. to meet again on Tuesday, August 13th, 2019 at 9:00 a.m.

DISPOSITION: Motion Carried

CLERK: Julie Forth

MAYOR: David Mayberry

Township of SOUTH-WEST OXFORD

Sign-In Sheet

Regular Council Meeting

July 9th, 2019 at 9:00 a.m.

Name (Please Print)	Address &/or Email	Reason for Attendance (i.e. Delegation/ Minor Variance/ Zoning/Drain Consideration/ Court of Revision)	Sign me up for the Township's eNewsletter Yes or No (please include email)
J. McGUFFIN	jmcguffin@mbpc.com 610 Princess Ave London	ZBA - SHOWLER	Yes
H. SHIRTCLIFF	HSHIRTCLIFF@MBPC.CA.	ZBA SHOWLER	Yes
BILL BRADSHAW	bill.bbbl@gmail.com	ZBA - Johnston	
SASHA NOVAKOVIC	SASHA@NOVATERRA-ENV.CA	ZBA - Johnston	
Susan Dawes	familydawes@execulink.com	pit application	
Jeff Showler	Jeff-Showler@outlook.com	ZBA - Showler	NO
Mike Stable	40 Bizzi 25 Robinson Rd.	Zoning Bylaw	No

Notice of Collection/Use/Disclosure: All information about municipal services is collected in accordance with the *Municipal Act, 2001*, under s.8 and for Council's purposes under s.239(1) and may be used in Council deliberations, and disclosed in full, including email, names, opinions and addresses to other persons requesting access to records, or as part of a public record. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office.