

**TOWNSHIP OF SOUTH-WEST OXFORD  
COUNCIL MINUTES  
June 18, 2019**

**MEMBERS PRESENT:** Mayor: David Mayberry  
Councillors: Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), George Way (Ward 4), Jim Pickard (Ward 5), Craig Gillis (Ward 6)

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Mary Ellen Greb, CAO  
Julie Forth, Clerk  
Jeff VanRybroeck, Fire Chief & CEMC  
Howard Leaver, CBO

**CALL MEETING TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor David Mayberry and a quorum was present.

**MOTION TO ACCEPT AGENDA**

Resolution No. Moved by Paul Buchner  
Seconded by George Way

RESOLVED that the regular meeting agenda for the June 18th, 2019 meeting of council be approved.

DISPOSITION: Motion Carried

**DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**MINUTES**

**June 4th, 2019 Regular Council Meeting Minutes**

Resolution No. Moved by Peter Ypma  
Seconded by George Way

RESOLVED that the regular minutes of the June 4<sup>th</sup>, 2019 Council meeting be approved, as amended.

DISPOSITION: Motion Carried



RESOLVED that the Council move into public meeting at 7:05 p.m. to consider zone change application received from Tyler and Kimberly Wood for property located at 164012 Brownsville Road.

DISPOSITION: Motion Carried

Development Planner Adam Ager explained that the purpose of the application is to rezone the retained lot and the resulting enlarged lot relating to an application for consent (B19-23-4) that was approved by Land Division Committee on June 6, 2019. The related consent application was for a non-farm rural residential lot addition. The severed lands cover an area of approximately 1,197 m<sup>2</sup> (0.3 ac) of vacant land (wooded scrub land). It is proposed that the severed parcel will be added to the lot to be enlarged to improve an existing deficient side yard setback on the lot to be enlarged and allow the property owner to access their rear yard without crossing onto their neighbour's property (severed lot).

The subject property is described as Part Lot 12, Concession 11 (Dereham) in the Township of South-West Oxford. The lands are located on the south side of Brownsville Road, lying between Delmer and the Town of Tillsonburg, and are municipally known as 164012 Brownsville Road.

Adam advised that the application was circulated to public agencies; no objection or concerns were received at the time of writing the staff report. The remaining portion of the lot was discussed and it was questioned whether the property owner will be permitted to sever the remaining portion of the land which abuts the severed parcel. It was noted that this would create a residential lot which is small that what is permitted in the Zoning By-law in a rural residential zone. There may be an opportunity to do another boundary adjustment with the other abutting land owner.

Adam advised that a proposed amending Zoning By-law will be forwarded for Council's consideration once the applicant has provided a draft reference plan which will allow the schedules for the amending By-law to be completed.

#### Comments from the Applicant

Bradley Bennett, solicitor for the Applicant, advised that property owners are present at the meeting tonight and are in agreement with the recommendation contained within the staff report.

#### Comments from the Public

No member of the public spoke in support of or opposed to the application.

Resolution No. Moved by Craig Gillis  
Seconded by George Way

RESOLVED that Council reconvene in regular session  
at 7:15 p.m.

DISPOSITION: Motion Carried

Resolution No. Moved by Jim Pickard  
Seconded by Craig Gillis

RESOLVED that the Council of the Township of  
South-West Oxford approve-in principle the zone  
change application submitted by Bradley Bennett,  
whereby the lands described as Part Lot 12,  
Concession 11 (Dereham), Township of South-West  
Oxford are to be rezoned from 'General Agricultural  
Zone (A2)' to 'Special General Agricultural Zone (A2-  
sp)' to recognize the lot area of the subject lands as  
24.2 ha (60 ac) and to rezone the severed and  
enlarged lands from 'General Agricultural Zone (A2)'  
and 'Residential Existing Zone (RE)' respectively to  
'Special Rural Residential Zone (RR-sp)', to satisfy a  
condition of severance.

DISPOSITION: Motion Carried

7:15 p.m. - Court of Revision: Graydon Municipal Drain

Resolution No. Moved by Peter Ypma  
Seconded by Valerie Durston

RESOLVED that Council move into Court of Revision  
at 7:15 p.m. for consideration of appeals to the  
Graydon Municipal Drain Assessment Schedule;

DISPOSITION: Motion Carried

Resolution No. Moved by Valerie Durston  
Seconded by Paul Buchner

RESOLVED that Council reconvene in regular session  
at 7:20 p.m.

DISPOSITION: Motion Carried

7:30 p.m. - Shannon Byrnes and Peter Heywood: Oxford County Community Drug and Alcohol Strategy

Shannon Byrnes and Peter Heywood, on behalf of Southwestern Public Health provided a report to Council regarding the Oxford County Community Drug and Alcohol Strategy. Shannon Byrnes shared a personal story with Council regarding her own experience with addiction. Together, they provided information to Council about the work undertaken by the Oxford County Community Drug and Alcohol Strategy Project Steering Committee.

They summarized that through the consultation process for the Oxford County Community Drug and Alcohol Strategy, core themes were identified as follows:

- Addressing stigma
- Investing in upstream approaches
- Ensuring adequate housing
- Reducing transportation barriers and increasing outreach initiatives
- Building local infrastructure and resources for problematic substance use
- Enhancing education and awareness
- Supporting and engaging families
- Focusing on children and youth

To align with the core themes, the Committee has established prevention goals, treatment goals, harm reduction goals and justice and community safety goals. The Committee is beginning work on the implementation phase of the initiative which will include a steering committee, a strategy coordinator, people with lived experience advisory group and working groups to actionize the priorities that have been established in the plan. There is a need to focus on addressing the stigma associated with addiction and to invest in approaches which are proactive and not reactive, youth engagement and accessible services.

Councillor Durston thanked Shannon for sharing her story and congratulated her on her success in working to overcome addiction in her own life. She noted that there is a difficulty in navigating through the system in Oxford County to find support that is needed. Peter Heywood advised that the intention is that the Rapid Access to Addiction Medicine Clinic (RAAM) will help to address this and will help to centralize access to treatment. Another action item which has been identified within the strategy is to look at the location of addiction clinics within Oxford County.

In response to an inquiry from Council, Mr. Heywood advised that there are three methadone clinics in Oxford County (Woodstock, Ingersoll, Tillsonburg). He also advised that the Oxford County Community Alcohol and Drug Strategy is managed by the members that make up the steering committee, however Southwestern Public Health provides financial assistance and staff support. Going forward there will be action items that may require additional financial support and the Committee will reach out to municipal Council as those needs are identified. The Committee may look at grants from municipalities in the future for a Drug Strategy Coordinator.

Chris Andrew, commented that when members of the community are in a crisis situation, they want and need help quickly. Access to this service is difficult to find. Mr. Heywood stated that this will be the intent of the RAAM clinic – to access services in the community in a timely manner. Ms. Andrew also commented that alcohol and other drugs are of concern in Oxford County and that many addiction problems stem from mental health issues and encourage programs to encompass both.

Catherine White commented on the importance of getting into the schools to educate younger kids about alcohol, drugs and addiction. Mr. Heywood advised that the Committee intends to address this also and to get into the schools and provide education as part of the upstream approach. Councillor Ypma asked that the committee remember to include the private and faith-based schools within the community in this education piece.

Mayor Mayberry thanked Shannon for her courage to share her story with Council and to them both for their presentation. He questioned what the most important things are to invest upstream and to tackle first. Shannon stated that addressing the stigma and education are the most important things to tackle first. She commented on the importance of self-esteem in individuals and children; people that have a lot of pride in themselves are not going to get deeply involved with drugs in the first place.

7:50 p.m. - Darryl Watson and Susan Pieters: The Inn Woodstock

The presenters advised that they were not available to attend tonight.

**STAFF REPORTS (continued)**

CAO 17-2019: Energy Management Plan - Final Draft

CAO Mary Ellen Greb provided a report to Council to seek approval of the 2019-2024 Energy Management Plan for the Township of South-West Oxford. The plan must be approved and posted on the LAS website by July 1, 2019.







RESOLVED that Council receive Report CAO 16-2019 as information;

AND FURTHER THAT Council approve the updated Terms of Reference as presented, with the exception of the financial components which will maintain the status quo, this will remove recommendations #1 and #2 from the Committee and outlined in the staff report, pending review for implementation in 2021.

DISPOSITION: Motion Carried

**STAFF REPORTS (continued)**

**CAO 18-2019: Contract with County of Oxford for Garbage & Recycling Collection**

CAO Mary Ellen Greb provided a report to Council to advise them of the response received from County CAO Peter Crockett regarding timing of the replacement of a Township owned garbage/recycling trucks as well as the time extension for the current waste collection service agreement. Based on these comments, she is suggesting that the Township hold off on ordering the new garbage truck prior to the outcome of the Regional Review and a permanent arrangement is made with the County of Oxford.

Resolution No. Moved by Craig Gillis  
Seconded by George Way

RESOLVED that Council receive Report CAO 18-2019 as information;

AND FURTHER that the Township delay the purchase of a new garbage/recycling collection vehicle in 2019;

AND FURTHER that the County of Oxford be requested to extend the current service arrangement for the collection of garbage and recyclables beyond 2019.

DISPOSITION: Motion Carried

**CAO 19-2019: Woodstock/South-West Oxford Boundary Adjustment**

CAO Mary Ellen Greb provided a report to Council to seek approval in-principle from Council for the Woodstock Boundary Adjustment Proposal in

preparation for the next step of holding a public meeting for taxpayers and other interested parties on July 10, 2019.

Mayor Mayberry commented that he is opposed to moving the boundary adjustment south of Karn Road pending confirmation from the landowner that this will have no impact on the aggregate licence application on the south side of Karn Road.

Resolution No.            Moved by George Way  
                                  Seconded by Valerie Durston

RESOLVED that Report CAO 19-2019 be received by Council for information;

AND FURTHER THAT Council defer approval of a boundary adjustment proposal with the City of Woodstock until the Township has received confirmation from the property owner south of Karn Road with respect to the CityView license application.

*Discussion on the motion:*

It was noted that their aggregate licence application has been before the Ministry of Natural Resources for at least six months now. They would like to invite the property owners to their next boundary adjustment meeting.

DISPOSITION: Motion Carried

CL 30-2019: Multi-Year Accessibility Plan 2019 to 2023

Clerk Julie Forth provided a report to Council to present the final version of the Township's updated Multi-Year Accessibility Plan for Council's consideration and approval. Council provided direction to staff to arrange a walk through with a member of the Oxford County Accessibility Advisory Committee, along with a member or two from Township Hall and Park Committees, of Township facilities and parks.

Resolution No.            Moved by Paul Buchner  
                                  Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford receive report CL 30-2019: Multi-Year Accessibility Plan 2019-2023 for information;



AND FURTHER that Council consider By-Law 54-2019 for the purpose of raising the sum of \$39,016.18 through taxation on specific properties for 2018 drain maintenance.

DISPOSITION: Motion Carried

TR 19-2019: Development Charges Study Update

CAO Mary Ellen Greb presented Treasurer Diane Larder's report to Council to provide them with further information regarding the Development Charges Study in preparation for Council's consideration of By-Law 55-2019 tonight.

Resolution No.        Moved by Peter Ypma  
                                    Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive Report No. TR 19-2019 as information.

DISPOSITION: Motion Carried

**DISCUSSION ITEMS**

Oxford County Declaration of Surplus Lands

Mayor Mayberry presented comments to Council with respect to various parcel of land to be declared surplus by the County. Protection of the property located behind the Dorland subdivision was noted.

Sean Van Alphen, resident of Robinson Road, address Council in relation to the Provincially significant wetlands being declared surplus by the County (key map B10). He expressed concern that these lands continue to be protected and that development not be permitted on this property. Discussion took place with respect to whether or not the Thames Talbot Land Trust may be interested in acquiring the lands. Staff will contact them.

Resolution No.        Moved by Craig Gillis  
                                    Seconded by George Way

RESOLVED that Council provide direction to staff to forward the comments on the property as presented in Mayor David Mayberry's comments included with the June 18<sup>th</sup>, 2019 Council agenda.

DISPOSITION: Motion Carried





DISPOSITION: Motion Carried

**COMMITTEES**

**STRATEGIC PLANNING**

**NEW BUSINESS**

**CLOSED SESSION - NONE**

**COUNCIL ROUND TABLE**

*Council members shared updates from their respective wards and community involvement. The beef super will be coming up in Mt. Elgin the second week of August. This event will be held in conjunction with the Lions Club. Beachville Museum BBQ will be held on August 23<sup>rd</sup>. The Beachville Fire Hall Grand Opening is tentatively being scheduled for September 7<sup>th</sup>.*

**CONFIRMATORY BY-LAW**

*By-Law No. 56-2019 - To confirm all actions and proceedings of Council (June 18th, 2019)*

Resolution No.              Moved by Peter Ypma  
  Seconded by Paul Buchner

RESOLVED that By-law 56-2019 being a By-law to confirm the proceedings of Council held Tuesday, June 18<sup>th</sup>, 2019 be read a first, second and third time this 18<sup>th</sup> day of June, 2019.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

**ADJOURNMENT**

Resolution No.

Moved by Craig Gillis  
Seconded by Jim Pickard

RESOLVED that there being no further business, the Council meeting be adjourned at 9:35 p.m. to meet again on Wednesday, June 19th, 2019 at 9:00 a.m. in Special Council Session.

DISPOSITION: Motion Carried



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CLERK: Julie Forth



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MAYOR: David Mayberry