**TOWNSHIP OF SOUTH-WEST OXFORD**
**COUNCIL MINUTES**
**(Web Conference/ YouTube Live)**
June 2, 2020

***MEMBERS PRESENT***: Mayor: David Mayberry
Councillors: Paul Buchner (Ward 1), Peter Ypma (Ward 2), Valerie Durston (Ward 3), George Way (Ward 4), Jim Pickard (Ward 5), Craig Gillis (Ward 6)

***MEMBERS ABSENT***: None

***STAFF PRESENT***: Mary Ellen Greb, Chief Administrative Officer
Diane Larder, Treasurer
Julie Forth, Clerk
Jeff VanRybroeck, Fire Chief
Howard Leaver, Chief Building Official
Adam Prouse, Works Superintendent

***CALL MEETING TO ORDER***
The meeting was called to order at 9:00 a.m. by Mayor David Mayberry and a quorum was present.

***MOTION TO ACCEPT AGENDA***
Resolution No. 1 Moved by Craig Gillis
Seconded by Peter Ypma

RESOLVED that the regular meeting agenda for the June 2nd, 2020 meeting of council be approved as amended.

DISPOSITION: Motion Carried

***DECLARATION OF PECUNIARY INTEREST***
Mayor David Mayberry declared a pecuniary interest with respect to zone change application ZN 4-20-02 submitted by Generation Grain Elevators Inc. as he has a son that works there part-time.

***MINUTES***
*May 5th, 2020 Regular Council Meeting Minutes*

Resolution No. 2 Moved by Peter Ypma
Seconded by Jim Pickard

RESOLVED that the regular minutes of the May 5th, 2020 Council meeting be approved as amended.

DISPOSITION: Motion Carried

## ***BUSINESS ARISING FROM THE MINUTES***

*CL 20-2020: Business Arising from the Minutes of May 5th, 2020*

Clerk Julie Forth provided a report to Council to provide them with an overview for Council of the staff actions arising from the minutes of the last Council meeting.

Resolution No. 3 Moved by Jim Pickard
Seconded by Peter Ypma

RESOLVED that the Council of the Township of South-West Oxford receive report CL 20-2020 Summary of Staff Actions Related to Business Arising from the Minutes of May 5th, 2020 as information.

DISPOSITION: Motion Carried

Appoint an Acting Chair for consideration of Zone Change Application ZN 4-20-02

Resolution No. 4 Moved by Paul Buchner
Seconded by Jim Pickard

RESOLVED that Councillor George Way be appointed as the Acting Chair for consideration of Zone Change Application ZN 4-20-02 submitted by Generation Grain Elevators Ltd.

DISPOSITION: Motion Carried

* *Mayor David Mayberry did not participate in the discussion regarding Zone Change Application ZN 4-20-02 in response to a declared pecuniary interest.*

## ***APPOINTMENTS***

Resolution No. 5 Moved by Jim Pickard
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford move into public meeting at 9:15 a.m. to consider zone change application ZN 4-20-02 for property located at 454500 Trillium Line.

DISPOSITION: Motion Carried

*9:15 a.m. - Development Planner Amanda Stellings - Public Meeting - ZN 4-20-02 Generation Grain Elevators Ltd. for property located at 454500 Trillium Line*

Development Planner Amanda Stellings explained that this application for zone change proposes to rezone the property from 'Agri-Business Zone (AB)' to 'Special Agri-Business Zone (AB-sp)' to add a new use to the list of permitted uses. The proposed amendment will permit a truck repair and certification facility for equipment related to the agricultural business within an existing shop on the property. The proposed truck repair and certification facility will be located in an existing workshop on the property. The existing workshop is approximately 116 m² (1,248 ft²) in size, and the applicant has indicated that the proposed truck repair and certification facility can be accommodated within this building.

The subject lands are described as Part Lot 6, Concession 2 (West Oxford), in the Township of South-West Oxford. The lands are located on the east side of Trillium Line, north of Curry Road, and are municipally known as 454500 Trillium Line.

Ms. Stellings commented on staff's concerns that any vehicles travelling on the road would need to adhere to weight restrictions in the months of March and April as Trillium Line is subject to weight restrictions.

Planning staff are recommending approval of the application as the proposal is generally consistent with the policies of the Provincial Policy Statement and County Official Plan with respect to agricultural-related uses in the agricultural area.

Questions from Council

Councillor Ypma questioned whether the application was to service their own vehicles or to service others. The applicant advised that this is primarily to service their own vehicles.

Comments from Members of the Public

No member of the public spoke in support of or opposed to the application.

Resolution No. 6 Moved by Paul Buchner
Seconded by Valerie Durston

RESOLVED that Council reconvene in regular session at 9:21 a.m.

DISPOSITION: Motion Carried

Resolution No. 7 Moved by Jim Pickard
Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford approve the zone change application submitted by Generation Grain Elevators Ltd., whereby the lands described as Part Lot 6, Concession 2 (West Oxford), Township of South-West Oxford, municipally known as 454500 Trillium Line, are to be rezoned from 'Agri-Business Zone (AB)' to 'Special Agri-Business Zone (AB-sp)' to add a truck repair and certification facility as an additional permitted use on the subject lands.

DISPOSITION: Motion Carried

** Mayor David Mayberry resumed the role of Chair.*

***STAFF REPORTS***

BD 07-2020: Monthly Building Report - April 2020

Chief Building Official Howard Leaver provided a report to Council to provide them with the status of the activities in the building department as of the end of April, 2020. He advised that in April, 2020 eight (8) building permits were issued. A total of $4,045.32 was collected in revenue through building permit application fees which brings the year to date total to $34,523.82.

Resolution No. 8 Moved by George Way
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford receive report BD-07-2020 Monthly Building Report – April 2020 for information.

DISPOSITION: Motion Carried

CAO 09-2020: Oxford County Municipalities Joint Service Delivery Review

Chief Administrative Officer Mary Ellen Greb provided a report to Council to present them with the consultant's summary of recommendations as outlined in the Service Delivery Review and provides recommendations to Council based on the collaboration and consensus of the nine (9) municipal CAO's within Oxford County. These recommendations are summarized in the attachment to the report with comments provided by Oxford County CAO's during a conference call review of the document on May 20th, 2020.

The Oxford County CAO's will be rolling out a preliminary summary report to Oxford municipal councils at the first meeting of June. The summary is attached and also forms part of the staff report.

Township staff will be examining the study recommendations in detail with further information coming back to Council. It is important that there be some coordination with the other municipalities in this process; however, it is a starting point and should not limit South-West Oxford's future planning related to the document.

Resolution No. 9 Moved by George Way
Seconded by Valerie Durston

RESOLVED that Council receive Report CAO 09-2020 as information;

AND FURTHER THAT staff review the recommendations of the study breaking it down by section for further consideration by Council.

DISPOSITION: Motion Carried

***APPOINTMENTS (continued)***

Resolution No. 10 Moved by George Way
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford move into public meeting to consider zone change application ZN 4-20-04 for property located at 343796 Ebenezer Road.

DISPOSITION: Motion Carried

*9:30 a.m. - Development Planner Amanda Stellings - Public Meeting ZN 4-20-04 Scott and Laura Dempsey & Carol Carter for property located at 343796 Ebenezer Road*

Development Planner Amanda Stellings explained that the application for zone change proposes to rezone the subject lands from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-sp)' to permit one acre of the subject lands to be used for a temporary commercial trucking company, consisting of an office building and parking, for a period of five years. The applicant has indicated that the business currently operates with a fleet of approximately 28 transport trucks and trailers. The existing commercial trucking office building is approximately 139 m2 (1,496 ft2) in size and the commercial trucking business will be accessory to an existing cash crop operation on the subject lands. While it is noted that the subject property is zoned 'A2', which does not permit a commercial trucking business, the applicant has confirmed that the business has been operating on this property since their acquisition of the property in 2010.

The subject property is described as Part Lot 16, Concession 4 (Dereham), Township of South-West Oxford. The lands are located on the south side of Ebenezer Road, lying between Culloden Line and Dereham Line and are known municipally as 343796 Ebenezer Road, in the Township of South-West Oxford.

Ms. Stellings advised that the applicants are trying to find a new site for their operations however they have requested the temporary zoning from the Township to give them time to find a more appropriate site. They were originally seeking five years; however, they have been advised that the maximum that may be requested is three years. The applicants advised that the office structure on the property has been there since 2019.

The Township Works Superintendent has expressed concerns with the location of the business, given that it is located on a seasonal weight restricted road from March 1st to April 30th each year. The restriction is five tonnes per axle, which is enforced by the Ontario Provincial Police. The landowner must ensure that all vehicles being used for their trucking company, loaded or empty, be under the five tonnes per axle limit during the seasonal weight restrictions.

Following circulation of the notice of public meeting, letters of concern were received from a neighbouring property owner and their solicitor. The letters include concerns respecting preservation of farmland in lands identified as prime agricultural in the PPS and agricultural reserve in the County of Oxford Official Plan, concerns with the size and scale of the business, the proximity of the site to a municipal drain, the use of oil and fuel on the property, the use of the property as a repair facility for the trucks, noise concerns with large

trucks on Ebenezer Road, the wear and tear of Ebenezer Road due to large trucks, traffic concerns relating to the access into the property, speed of the transportation trucks and interaction with the railroad tracks, and concerns relating to pedestrian and bicycle safety on the street.

Planning staff are of the opinion that the proposal does not maintain the general intent and purpose of the Official Plan policies regarding on-farm diversified uses, and is not in keeping with provincial guidelines respecting permitted uses in prime agricultural areas. Planning staff have recommended against approval of the application.

Questions from Council

In response to an inquiry from Mayor Mayberry, Ms. Stellings advised that if the zone change is not approved, then the applicants will be required to relocate their operations to another site.

Comments from the Applicants

Laura Dempsey, Applicant, thanked Council for the consideration of their request for a temporary zone change amendment. She commented that the business has been operating for approximately ten years and that they have been paying commercial property taxes to the Township for one acre of their land which has been assessed as such since 2014. The operation of the business has not been a secret, and they were not aware that they were not in compliance with the Township's Zoning By-law until a complaint was received by the Township.

Ms. Dempsey commented that she agrees that agricultural land should not be lost, and noted that the portion of the land which is being used for the operation currently has never been used for farm crops. The land was previously a horse pasture and no land that is being worked previously is being used for the trucking operation. She advised that the topsoil has been stripped and is piled and ready to be spread when the trucking operation relocates.

She advised that the current office is a trailer on wheels. The business is continuing to thrive and grow and they will soon require a shop. When they received notice of the zoning violation, they began to give thought to relocating. The applicants have requested the temporary rezoning to give them some time to do this.

Comments from the Public

*Registered Delegation - Thomas Palen, Neighbour*

Thomas Palen, commented on the proposed zone change and referenced a letter he submitted in response to circulation for comments. He stated that the operation is not in compliance with the Township's Zoning By-law and he also stated that building permits have not been obtained for structures and sheds on the property. The operation has continued to expand and use an increasingly more amount of agricultural land on the property.

Mr. Palen questioned if any environmental assessment or traffic study has been completed for the operation on the property and stated that he believes this should be done because trucks are fueled and maintained on site. Development Planner Amanda Stellings stated that in her communication with the conservation authority, she was advised that an environmental assessment would not be required so long as they stayed out of the woodlot. The wetland area is near the back of the subject property. She advised that the applicants would need to work with the Township's public works department to determine the location for the entrance to the property which they have done. Ms. Stellings further advised that if the application is approved, the applicants would also be required to obtain site plan approval from the Township.

Chief Building Official Howard Leaver will look into whether there have been any building permits issued for structures on site. Currently, there is a class one outhouse at the back of the property which is serviced regularly – this is permitted.

Mr. Palen commented on the Oxford County Official Plan and the requirements of the Provincial Policy Statement with respect to the protection of farmland. He suggested that the application should be considered as a new operation, not an ongoing operation.

Mayor Mayberry commented that the zoning for the operation is not correct as it is today and that this is the reason the application is being considered – to correct this issue. The applicants have used this location as a place to start their business and they have since grown. They have identified the need to relocate to a different site. The applicants are seeking time from Council to allow them to do that and correct the issue.

Laura Dempsey advised that oil changes are not completed on site, a company is hired to come in to fuel the trucks. Only minor repairs of the trucks are completed on site.

Questions from Council

Councillor Durston spoke in support of the application and the trucking operation on site, specifically with respect to some of the comments made in Mr. Palen's letter. Councillor Durston stated that she lives in the vicinity of the operation and has not observed the trucks operating at high speeds and has not heard the use of engine brakes by the trucks in the last ten years. During the restricted load period, the trucks are parked at Prouse's yard on Mt. Elgin Road.

Councillor Way requested clarification with respect to Council's ability to support the application on a temporary basis even though the recommendation from planning staff is to deny the application. Councillor Buchner questioned whether or not Council may include a condition with respect to the restoration of the property to its original state if temporary approval is granted. Ms. Stellings indicated that this would be an agreement between the applicants and the Township outside of the zone change amendment request. This may also be addressed through the site plan approval process.

Mayor Mayberry encouraged the applicants to speak with the Rural Oxford Economic Development Corporation. They may be able to assist the applicants in finding another suitable location. He commented that he agrees the business needs to relocate to a more suitable property; however, he would like to allow time for them to do this.

Resolution No. 11 Moved by Paul Buchner
Seconded by George Way

RESOLVED that Council reconvene in regular session at 10:22 a.m.

DISPOSITION: Motion Carried

Resolution No. 12 Moved by Peter Ypma
Seconded by Valerie Durston

RESOLVED that the Council of the Township of South-West Oxford approve in principle the zone change application submitted by Scott Dempsey, Laura Dempsey, and Carol Carter whereby the lands described as Part Lot 16, Concession 4 (Dereham) Township of South-West Oxford are to be rezoned from 'General Agricultural Zone (A2)' to 'Special General Agricultural Zone (A2-Sp)' to permit one acre

of the subject property to be used temporarily as a commercial trucking business for three years.

*Discussion on the motion:*

Discussion took place regarding the need to restore the property to its original state and to follow up on any building permit requirements for any structures on site.

DISPOSITION: Motion Carried

*10:00 a.m. - CL 21-2020: Town of Ingersoll/Township of South-West Oxford Boundary Adjustment*

Clerk Julie Forth provided a report to Council to provide them with the information necessary for Council to provide direction on proceeding with the preparation of a boundary adjustment agreement with the Town of Ingersoll.

*Registered Delegation*

*Dirk Boogerd, President - Oxford County Federation of Agriculture*

Dirk Boogerd, President of the Oxford County Federation of Agriculture addressed Council regarding the proposed boundary adjustment with the Town of Ingersoll. He expressed concern about the loss of prime agricultural land – this is a big concern for them. Since 2016, they have lost over 320,000 acres of land. He stated that there is currently still land available within the Town of Ingersoll for development which has remained undeveloped.

Mr. Boogerd also commented on the significant tax increase that agricultural property owners will have if their land becomes part of the Town of Ingersoll. Treasurer Diane Larder clarified for Council that the Township portion of agricultural taxes will increase by approximately 90%. The County and school board portion of taxes will remain the same. Mr. Boogerd questioned what property owners will get in return for the increased taxes and that their farming income will remain the same. He proposed that a grandfathering clause be included in the agreement with Ingersoll to maintain agricultural taxes at South-West Oxford rates.

Mr. Boogerd noted the uncertainty within the economy at this time and stated that this decision would be best dealt with when members of the public can meet in person. Some residents have experienced issues with electronic meetings and internet connectivity. He stated that they should have a fair opportunity to have a good understanding of what is going to happen.

Mr. Boogerd also commented on the potential impact to farmers should they be located next to commercial, industrial and residential uses. This may have an impact on their farming operations and their ability to expand.

Councillor Way stated that land within the Town of Ingersoll which has remained undeveloped is a result of the property owners' decision not to develop it. Property owners that may move into the Town will still have the option to continue to farm their land for as long as they choose to. He also noted that the overall acreage which is proposed to move into the Town is large; however, a lot of the land can't be developed and will likely remain as vacant land. Councillor Way stated that it is difficult to see the loss of the land within the Township; however, this is part of growth and growth within the urban areas also supports the growth within the rural areas.

Councillor Ypma questioned whether or not the Boundary Adjustment Committee would be open to reopening the portion of the negotiation regarding a possible tax freeze or grandfathering clause for agricultural properties within the proposed boundary adjustment area. He stated that he thinks this is an interesting proposal to consider. Councillor Way commented on the previous discussions that the Committee has had with land owners throughout the negotiation period to ensure that they were aware of what is going on. Mayor Mayberry stated that the tax impact has been addressed with a proposed ten-year tax phase-in for residential and agricultural properties.

CAO Mary Ellen Greb advised Council that staff prepared preliminary calculations for property owners within the boundary adjustment areas to advise them of what the potential impact may be. They have been aware of this for approximately the last two years.

Jim Van Hemert commented that he understands that a tax freeze or grandfathering clause has been included in boundary adjustment agreements in the past and that he would be in favour of this. A grandfathering clause would keep property taxes the same until the property owners sold their property.

Council had a discussion about the possibility of opening up consideration of a tax freeze for further discussion with the Town of Ingersoll and the Boundary Adjustment Committee prior to making a decision on this matter.

Resolution No. 13 Moved by George Way
Seconded by Jim Pickard

RESOLVED that the Council of the Township of South-West Oxford defer a decision on this matter to allow time for a discussion with the Boundary Adjustment Committee regarding the consideration of

a tax-freeze or grandfathering clause within the proposed boundary agreement for agricultural properties.

*Discussion on the motion:*

Discussion took place regarding a response to South-West Oxford residents that submitted written comments in response to the proposed boundary adjustment. Council agreed that South-West Oxford should respond to our residents, and the Town of Ingersoll may respond to their residents.

DISPOSITION: Motion Carried

***STAFF REPORTS (continued)***

CL 22-2020: Amendment to the Township's 2020 Council Meeting Schedule

Clerk Julie Forth provided a report to Council to request their consideration to reduce the number of regular Council meetings held in the month of June, 2020. She commented on the status of current planning applications and advised that public meeting dates have been tentatively scheduled for the July Council meeting.

It was discussed that consideration of the proposed Ingersoll/SWOX boundary adjustment should come back to Council prior to July.

Resolution No. 14 Moved by Craig Gillis
Seconded by Jim Pickard

RESOLVED that the Council of the Township of South-West Oxford receive report CL 22-2020 Amendment to the Township's 2020 Council Meeting Schedule as information.

DISPOSITION: Motion Carried

TR 06-2020: 2020 Tax Rates

Treasurer Diane Larder provided a report to Council to provide them with a summary of the 2020 tax rates. She advised that the total assessment increase for the fourth phase in for the year 2020 is an increase of 6.7% and 0.91% (less than 1%) is related to growth. The Township's portion of the 2020 tax rate reflects a decrease of 0.89% over the 2019 rate. This translates into a

total decrease of 1.00% of the full tax rate (combination of lower tier, upper tier and education) for the Township of South-West Oxford.

Resolution No. 15 Moved by George Way
Seconded by Craig Gillis

RESOLVED that the Council of The Township of South-West Oxford receive Report No. TR 06-2020 as information;

AND FURTHER that By-Law 30-2020 be adopted to set the 2020 rates of taxation therein be approved.

DISPOSITION: Motion Carried

TR 07-2020: 2020 First Quarter Budget Update

Treasurer Diane Larder provided a report to Council to present the financial summary (as of April 30, 2020) for review. She commented that the year 2020 is a challenging time for both Council and Staff as we experience the impacts brought about by the COVID-19 pandemic.

Discussion took place regarding the costs shown for administrative operations. This amount reflects more than one third spent at this point in the year. Treasurer Diane Larder explained that the insurance costs for the Township are included within this line and have not been allocated to the various departments yet. The total insurance cost is $235,000 for 2020.

Resolution No. 16 Moved by Jim Pickard
Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive Report No. TR07-2020 entitled "2020 First Quarter Budget Update" as information.

DISPOSITION: Motion Carried

TR 08-2020: Drain Maintenance By-Law 31-2020

Treasurer Diane Larder provided a report to Council to provide them with the information necessary for the approval of By-Law 31-2020 to allow for the collection of funds pertaining to the activities performed for the maintenance of drains. She provided Council with a summary of the maintenance of drains that were completed in 2019.

Resolution No. 17 Moved by Paul Buchner
Seconded by Peter Ypma

RESOLVED that the Council of The Township of South-West Oxford receive Report No. TR08-2020 entitled "Drain Maintenance By-Law 31-2020 as information;

AND FURTHER THAT By-Law 31-2020 be adopted by Council to raise the sum of $20,734.03 through local improvement charges on the final 2020 tax bill for affected landowners in keeping with the assessment schedules for Municipal Drain repaired.

DISPOSITION: Motion Carried

TR 09-2020: Waive Penalty & Interest due to COVID-19: June 2020

Treasurer Diane Larder provided Council with a report to provide them with information to determine if the Township will waive the penalty and interest on outstanding property taxes for June 2020. She advised that currently staff have experienced only a handful of requests to either hold their pre-authorized payment for one month or if there is a tax relief program in place.

Mrs. Larder provided Council with a summary of the tax relief measure that are being undertaking by the lower-tier municipalities within Oxford County.

Resolution No. 18 Moved by George Way
Seconded by Jim Pickard

RESOLVED that the Council of the Township of South-West Oxford receive Report No. TR09-2020 entitled "Waive Penalty & Interest due to COVID-19: June 2020" as information;

AND FURTHER THAT Council waive the penalty and interest on outstanding property taxes for June 2020 due to COVID-19.

*Discussion on the motion:*

Discussion took place regarding the options available to Township residents for periods of hardship (i.e. barn or house burning down). Treasurer Diane Larder explained these requests would go through the upper tier hardship policy (Oxford County). A property owner

may also complete and submit a 357 to the Municipal Property Assessment Corporation to have the assessment reduced during the period of hardship.

The financial impact on the Township to waive penalty and interest in June will be approximately $14,000.

DISPOSITION: Motion Carried

*WD 07-2020: Dodge Line (South) Re-Construction - Design & Engineering*

Works Superintendent Adam Prouse provided Council with information related to the planned reconstruction of Dodge Line (south) with engineering work to be completed in 2020 as per the 2020 Township Budget. He advised that the design work will include a full depth rebuild along with curbs and sidewalks along the west side. Staff is hopeful that a shovel ready grant application will be successful. The design work will be completed by mid-summer 2020 for submission for grant funding that may become available.

It was discussed that the engineering prepared for the project may be used or changed as Council deems appropriate. The need for a sidewalk in Sweaburg was discussed because of the park. Works Superintendent Adam Prouse recommends maintaining a curb on Dodge Line for drainage purposes.

Resolution No. 19 Moved by Jim Pickard
Seconded by George Way

RESOLVED that Council receive report WD 07-2020 as information:

AND FURTHER that Council approve Spriet Associates Ltd. as the sole source supplier for the design and engineering of Dodge Line (South) in keeping with the 2020 budget allocation.

DISPOSITION: Motion Carried

***DISCUSSION ITEMS***

***PLANNING & ZONING***

***AGENDA ITEMS & CORRESPONDENCE***

*#57 - SWOX County Council Report - May, 2020*

Discussion took place regarding the County's decision on moving forward with the consideration of planning applications during COVID-19. The County is continuing to receive and process applications; however, they are not scheduling public meetings at this time. County Council have encouraged them to move ahead with public meetings to allow applications to continue to move forward. County staff are taking a cautious approach at this time.

CAO Mary Ellen Greb stated that planning services is part of the discussion surrounding the Oxford County Service Review. Planning staff at the County do excellent work; however, there is opinion among County CAOs that there isn't adequate staffing to process the number of applications that are being received.

Resolution No. 20 Moved by George Way
Seconded by Craig Gillis

RESOLVED that agenda and correspondence item #57 be received for information and that it be noted and filed.

DISPOSITION: Motion Carried

## ***ACCOUNTS PAYABLE REPORT***

June 2nd, 2020 - Accounts Payable Report

Resolution No. 21 Moved by Paul Buchner
Seconded by Peter Ypma

RESOLVED that the following Accounts be approved for payment:

| | |
|---|---|
| Accounts Payable for May 1 to May 28, 2020 | $177,575.43 |
| Bi-Weekly Payroll #10 | $35,786.76 |
| Bi-Weekly Payroll #11 | $38,282.31 |
| Fire Pay #5 | $15,553.22 |
| Council Pay #5 | $7,146.20 |
| TOTAL | $274,343.92 |

DISPOSITION: Motion Carried

## ***INFORMATION ITEMS & CORRESPONDENCE***

*#58 - ROEDC Connections Newsletter - May 2020*

Councillor Pickard commented that the ROEDC has received 24 inquiries and 7 applications for the new e-Business program. Three applications have been approved from within South-West Oxford.

*#59 - Tillsonburg District Memorial Hospital to open COVID-19 Assessment Centre*

*#60 - Alexandra Hospital Ingersoll and Tillsonburg District Memorial Hospital - Working Closely Together to Reintroduce Services*

*#61 - Fort Erie Letter of Support re: High Speed Internet Connectivity in Rural Ontario*

Resolution No. 22 Moved by George Way
Seconded by Peter Ypma

RESOLVED that information and correspondence items #58 to #61 be received for information and that they be noted and filed.

DISPOSITION: Motion Carried

***BY-LAWS AND AGREEMENTS***

- By-Law No. 30-2020 - To provide for the levying of taxes for the year 2020
- By-Law No. 31-2020 - To provide for the maintenance of municipal drains
- By-Law No. 32-2020 - To permanently close an unnamed road allowance (Rogers Telecommunications Tower)
- By-Law No. 33-2020 - To amend the Township's Zoning By-law (ZN 4-20-02 - Generation Grain Ltd.)
- By-law No. 34-2020 – To provide for the adoption of user fee rates for the Township of South-West Oxford

Resolution No. 23 Moved by Craig Gillis
Seconded by Valerie Durston

RESOLVED that the following By-laws be introduced and that they be read a first and second time:

- By-Law No. 30-2020 being a By-law to provide for the levying of taxes for the year 2020
- By-Law No. 31-2020 being a By-law to provide for the maintenance of municipal drains

- By-Law No. 32-2020 being a By-law to permanently close an unnamed road allowance (Rogers Telecommunications Tower)
- By-Law No. 33-2020 being a By-law to amend the Township's Zoning By-law (ZN 4-20-02 - Generation Grain Ltd.)
- By-law No. 34-2020 being a By-law to provide for the adoption of user fee rates for the Township of South-West Oxford.

DISPOSITION: Motion Carried

Resolution No. 24 Moved by Jim Pickard
Seconded by Craig Gillis

RESOLVED that By-law 30-2020 to 34-2020 inclusive be read a third time and finally passed, and that the Mayor and Clerk be authorized to sign the By-laws and affix the corporate seal.

DISPOSITION: Motion Carried

***COMMITTEES***

***STRATEGIC PLANNING***

***NEW BUSINESS***

Shovel Ready Ground/Projects for Potential Funding

Council discussed possible shovel ready projects that the Township may give consideration to moving forward with should funding become available including:

- High speed internet;
- Sidewalks in the Mt. Elgin subdivision;
- Development of the industrial land on the north side of Mt. Elgin Road.

It was also discussed that residents are of mixed opinion with respect to sidewalks in Mt. Elgin. Phase 4 and Phase 5 of the Mt. Elgin subdivision will include sidewalks. Further, the industrial land within Mt. Elgin is privately owned and the property owners are not motivated at this time to develop it.

CAO Mary Ellen Greb has contacted Ronda Stewart at the ROEDC to find out about available commercial and industrial properties within South-West Oxford.

Mayor David Mayberry advised Council that he hopes to provide Council with an update on a new proposal from SWIFT with respect to rural broadband internet.

Council was asked to give further consideration to possible projects within the Township and will discuss this again at their next meeting on June 16th.

Beachville Road Speed Limit

Mayor David Mayberry provided Council with an update on a conversation he had with County staff regarding the speed limit within Beachville. The County is proposing to bring in the boundaries of the zone a little bit and change the speed limit from 50 kph to 60 kph and install a flashing speed sign. This will be considered by County Council in July.

Liability concerns were discussed as well as the need to obtain more traffic data within Beachville over a two-week period. Works Superintendent Adam Prouse is going to locate the speed spy in Beachville starting on June 15th for a two-week period and again the second week of September. Mayor Mayberry suggested the Township spend this time to collect the traffic/speed data and request that the County defer a decision on this matter until October.

Councillor Gillis commented that this is a hot topic within Beachville and that residents are still expressing their concerns and are upset with the proposal to raise the speed limit within the community.

SWOX Housing Opportunities Committee

Mayor David Mayberry requested that a SWOX Housing Opportunities Committee meeting be scheduled.

***COUNCIL ROUND TABLE***

*Council members shared updates from their respective wards and community involvement. Council commended the Township's public works department for their work recently on street sweeping, the completion of the driveway at the Beachville Museum and work along Ostrander Road, Keswick Road and Daniel Road.*

*The ROEDC AGM will be held this Friday; the executive will remain the same for the upcoming year.*

*The Township's COVID Recovery Committee will be working on guidelines with respect to gradually reopening Township facilities and activities.*

*CAO Mary Ellen Greb commended staff for working very well with residents to make alternative arrangements for the collection of property taxes during the municipal office closure due to COVID-19.*

## ***CLOSED SESSION***

*The meeting will be closed to the public to discuss subject matter that is:*

*(b) personal matters about an identifiable individual, including municipal or local board employees (HR matter).*

Resolution No. 25 Moved by Peter Ypma
Seconded by Craig Gillis

RESOLVED that Council move into Closed Session in order to discuss a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees (HR matter).

DISPOSITION: Motion Carried

Resolution No. 26 Moved by Paul Buchner
Seconded by Valerie Durston

RESOLVED that Council reconvene in regular session at 1:02 p.m.

DISPOSITION: Motion Carried

## ***CONFIRMATORY BY-LAW***

*By-Law No. 35-2020 - To confirm all actions and proceedings of Council (June 2nd, 2020)*

Resolution No. 27 Moved by Peter Ypma
Seconded by Craig Gillis

RESOLVED that By-law No. 35-2020 being a By-law to confirm the proceedings of Council held Tuesday, June 2nd, 2020 be read a first, second and third time this 2nd day of June, 2020.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

DISPOSITION: Motion Carried

It was noted that in accordance with the Township's Procedural By-law that any member of Council may request a recorded vote at any time.

***ADJOURNMENT***

Resolution No. 28 Moved by Jim Pickard
Seconded by Craig Gillis

RESOLVED that there being no further business, the Council meeting be adjourned at 1:04 p.m. to meet again on Tuesday, June 16th, 2020 at 7:00 p.m.

DISPOSITION: Motion Carried

CLERK: Julie Forth

MAYOR: David Mayberry