





7:30 p.m. - Jane Hammerton - Request to Purchase Land (Sweaburg Road)  
CL 18-2019: Request to Purchase Land from Jane Hammerton

Clerk Julie Forth provided a report to Council to bring forward a request that has been received by the Township from Jane Hammerton to purchase Township owned lands abutting their property along Sweaburg Road. They currently do not have road access to this parcel of land or a 911 municipal address. Purchasing this property will give them road access. It was noted that in 2016, the Township entered into discussion with the property owner at the time about purchasing this parcel of land, however a value for the property was not agreed on.

Resolution No. 4      Moved by Peter Ypma  
                                    Seconded by Craig Gillis

RESOLVED that the Council of the Township of South-West Oxford receive Report CL 18-2019 Request to Purchase Land received from Jane Hammerton as information;

AND FURTHER THAT Council declare the following lands to be surplus:

Part of RDAL BTN CON 3 & 4 WEST OXFORD  
SOUTH OF LOTS 1 & 2 CONCESSION 3; SOUTH-  
WEST OXFORD

AND FURTHER THAT Council provide direction to staff to sell the portion of the road allowance located north of the Hammerton's property to the easterly boundary of their land for \$10,000.

*Discussion on the motion:*

Council discussed the proposed value of the land. Mr. and Mrs. Hammerton stated that they believe \$10,000 is too high. They suggested a value in the range of \$2,500 to \$3,000.

Moved by George Way  
Seconded by Craig Gillis

THAT the motion be amended to change the value of the land from \$10,000 to \$5,000 for the road allowance located north of the Hammerton's property to the easterly boundary of their land.

DISPOSITION: Motion Carried

*Original motion as amended:*

RESOLVED that the Council of the Township of South-West Oxford receive Report CL 18-2019 Request to Purchase Land received from Jane Hammerton as information;

AND FURTHER THAT Council declare the following lands to be surplus:

Part of RDAL BTN CON 3 & 4 WEST OXFORD SOUTH OF LOTS 1 & 2 CONCESSION 3; SOUTH-WEST OXFORD

AND FURTHER THAT Council provide direction to staff to sell the portion of the road allowance located north of the Hammerton's property to the easterly boundary of their land for \$5,000 plus all applicable costs.

DISPOSITION: Motion Carried

### **STAFF REPORTS**

#### **CAO 06-2019: Assumption of Part 8 (OBC) Responsibilities - Private Septic Systems**

CAO Mary Ellen Greb provided a report to Council to provide them with information that needs to be considered by Council in relation to the assumption of Septic Permit Responsibilities from Southwestern Public Health on April 1, 2019. She reviewed the actions that need to be undertaken prior to April 1<sup>st</sup>, 2019 by the Township. She advised Council that Township of South-West Oxford building staff will need to be certified in the inspection and examination of plans for Part 8 of the Ontario Building Code as soon as possible.

Discussion took place among Council regarding the proposed fees for Part 8 permits and whether or not there is an opportunity to be a little more competitive with the Township fees for this service. It was noted that since this is new to the Township, staff is not certain how much staff time will be required for the permits and the fees may need to be adjusted in the future. The fees are intended to be cost recoverable and the Township is not permitted to make a profit on the application fees.

Resolution No. 5      Moved by Peter Ypma  
                              Seconded by Valerie Durston

RESOLVED that Report CAO 06-2019 be received as information;

AND FURTHER that Council amend Township By-Law No. 67-2013 to accommodate the transfer of authority for Sewage Systems Ontario Building Code (OBC) Part 8 from Southwestern Public Health to the Corporation of the Township of South-West Oxford as of April 1, 2019;

AND FURTHER that Council authorize the appointment of Niels Dubé as the Inspector for Part 8 of the OBC to issue Septic Permits and conduct other work related to this effective March 22, 2019;

AND FURTHER that Council consider a fee structure for the Septic Permit process for presentation at a public meeting to be held on April 2, 2019.

DISPOSITION: Motion Carried

CL 16-2019: Monthly Building Report - February 2019

Clerk Julie Forth provided a report to Council regarding the status of the activities in the building department as of February, 2019.

Resolution No. 6      Moved by Craig Gillis  
                              Seconded by George Way

RESOLVED that the Council of the Township of South-West Oxford receive report CL 16-2019 Monthly Building Report – February 2019 for information.

DISPOSITION: Motion Carried

CL 17-2019: Recommendation from Township's Engage and Inform Committee regarding Earth Day

Clerk Julie Forth provided a report to Council to bring forward a recommendation passed by the Township's Engage and Inform Committee with respect to Earth Day. She explained that the committee is recommending



TR 07-2019: Development Charges Review and Update-2019

Treasurer Diane Larder provided Council with a report to provide them with sufficient information to consider the implementation of Development Charges in the Township of South-West Oxford.

Discussion took place among Council regarding the development charge study process and how the amounts outlined in the report were determined. It was noted that the Township is not permitted to charge development charges if they do not participate in the study. Development charges are intended to be collected upon the creation and development of new lots to fund future projects resulting from growth within the Township. Development charge funds are allocated within specific categories and may only be spent in the future for the purpose for which they were collected.

Treasurer Diane Larder explained the next steps in the process and advised that stakeholder meetings will be coming up over the next couple of weeks. A public meeting will follow at the Township, which the consultant, Watson & Associates, will attend to speak to and answer questions from members of the public.

Resolution No. 9      Moved by George Way  
                                    Seconded by Valerie Durston

RESOLVED that the Council of The Township of South-West Oxford receive Report No. TR07-2019 entitled "Development Charges Review and Update – 2019" as information.

AND FURTHER that the Council of The Township of South-West Oxford proceed with the implementation of Development Charges for the Township.

DISPOSITION: Motion Carried

**DISCUSSION ITEMS**

*Ministry of Finance Correspondence - Ontario Municipal Partnership Fund*

It was noted that that the Township will receive the same amount of funding through the Ontario Municipal Partnership Fund as they did in 2018. In 2019, the Township anticipated a \$75,000 decrease in funding.

*Lake Erie Region Source Protection Committee*

Resolution No. 10     Moved by Paul Buchner  
                                   Seconded by Craig Gillis

RESOLVED that the Council of The Township of South-West Oxford support Oxford County Council's resolution that the Coordinator of Source Protection (Risk Management Official and Inspector) for the County of Oxford be nominated for appointment to the Lake Erie Region Source Protection Committee.

DISPOSITION: Motion Carried

**PLANNING & ZONING**

*Public Notice: Thames Centre Official Plan and Zoning By-law Amendment to update applicable threats and land use policies to ensure the protection, restoration and maintenance of water resources*

Reviewed by Council for information.

**AGENDA ITEMS & CORRESPONDENCE**

*#33 - EPCOR Natural Gas Public Notice re: application to change natural gas rates and other charges*

*#34 - Oxford County Resolution re: the declaration of surplus railway lands*

*#35 - Township of Zorra Resolution re: Regional Governance Review*

*#36 - Ingersoll Cheese & Agricultural Museum hosts Thomas Ingersoll Day*

*#37 - Municipal Fire Protection – A Decision Makers' Guide Seminar*

Resolution No. 11     Moved by Craig Gillis  
                                   Seconded by Valerie Durston

RESOLVED that agenda and correspondence items #33 to #37 be received for information and that they be noted and filed.

DISPOSITION: Motion Carried



**ACCOUNTS PAYABLE REPORT**

March 19th, 2019 - Accounts Payable Report

Resolution No. 12 Moved by Peter Ypma  
Seconded by George Way

RESOLVED that the following Accounts be approved for payment:

Accounts Payable for March 1 to 18, 2019	\$1,954,752.43
Bi-Weekly Payroll #6 - General	\$41,998.75
Fire Pay #3	\$24,744.97
Council Pay #3	\$6,442.88
TOTAL	\$2,027,939.03

DISPOSITION: Motion Carried

**INFORMATION ITEMS & CORRESPONDENCE**

*#38 - 2019 Upper Thames River Conservation Authority Budget*

*#39 - City of Guelph Resolution re: Maintaining the Municipal Voters List*

*#40 - Town of Newmarket Resolution re: Bill 66, Restoring Ontario's Competitiveness Act, 2018*

*#41 - Town of Saugeen Shores Resolution regarding Recreation and Culture Capital Infrastructure Funding*

*#42 - City of Quinte West Resolution re: single use plastics/bottled water*

Resolution No. 13 Moved by George Way  
Seconded by Valerie Durston

RESOLVED that information and correspondence items #38 to #42 be received for information and that they be noted and filed.

DISPOSITION: Motion Carried

**BY-LAWS AND AGREEMENTS**

- By-Law No. 24 - 2019 - To authorize the execution of an agreement (Garden Suite - Elema)





Resolution No. 18     Moved by Paul Buchner  
                                   Seconded by George Way

RESOLVED that Council reconvene in regular session at 9:01 p.m.

DISPOSITION: Motion Carried

**COUNCIL ROUND TABLE**

*Council members shared updates from their respective wards and community involvement including the following:*

- *A new board has been appointed for the Brownsville Hall Board for the upcoming year;*
- *The Smoked Pork Chop Supper in Salford is coming up on Saturday, March 30<sup>th</sup>;*
- *The Hilltop Easter Egg Hunt will be taking place on Saturday, April 20<sup>th</sup>;*
- *Family Fun Day in Foldens is scheduled on June 22<sup>nd</sup>;*
- *Beachville Museum Easter Egg Hunt will take place on April 20<sup>th</sup>.*

**CONFIRMATORY BY-LAW**

*By-Law No. 31-2019 - To confirm all actions and proceedings of Council (March 19th, 2019)*

Resolution No. 19     Moved by Paul Buchner  
                                   Seconded by Peter Ypma

RESOLVED that By-law 31-2019 being a By-law to confirm the proceedings of Council held Tuesday, March 19th, 2019 be read a first, second and third time this 19th day of March, 2019.

AND FURTHER THAT the Mayor and Clerk are hereby authorized to sign the By-law and affix the corporate seal.

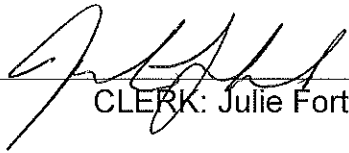
DISPOSITION: Motion Carried

**ADJOURNMENT**

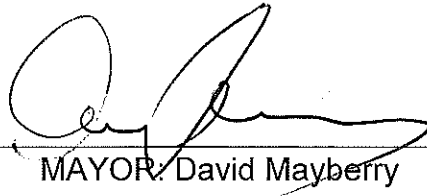
Resolution No. 20     Moved by Craig Gillis  
                                   Seconded by Peter Ypma

RESOLVED that there being no further business, the Council meeting be adjourned at 9:11 p.m. to meet again on Tuesday, April 2<sup>nd</sup>, 2019 at 9:00 a.m.

DISPOSITION: Motion Carried



CLERK: Julie Forth



MAYOR: David Mayberry





**Sign-In Sheet**  
 Regular Council Meeting  
 March 19<sup>th</sup>, 2019 at 7:00 p.m.

Name (Please Print)	Address &/or Email	Reason for Attendance (i.e. Delegation/ Minor Variance/ Zoning/ Drain Consideration/ Court of Revision)	Sign me up for the Township's eNewsletter Yes or No (please include email)
Stephane RADD	Curator.bdm@execulink.com 584 367 Beachville Rd,	Beachville District Museum Report	
MURRAY JANET MATHERTON	Murray@oxford.net	Povville Land Purchase	

**Notice of Collection/Use/Disclosure:** All information about municipal services is collected in accordance with the *Municipal Act, 2001*, under s.8 and for Council's purposes under s.239(1) and may be used in Council deliberations, and disclosed in full, including email, names, opinions and addresses to other persons requesting access to records, or as part of a public record. All information submitted to the municipality is subject to the Municipal Freedom of Information Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office.

